

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, March 5, 2018 at 7:00 pm. All members were present. President Kroft called the meeting to order. A moment of silent prayer followed and the Pledge of Allegiance.

The February 5, 2018 minutes were reviewed. Mr. Sabold made a motion to approve the February 5, 2018 minutes. Mr. Slusser seconded the motion. All were in favor.

The February 13, 2018 Vacancy Board minutes were reviewed. Ms. Bishop made a motion to approve the February 13, 2018 Vacancy Board minutes. Ms. Snyder seconded the motion. All were in favor.

The February 13, 2018 special meeting minutes were reviewed. Mr. Sabold made a motion to approve the February 13, 2018 special meeting minutes. Ms. Bishop seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Mrs. Koch welcomed everyone and wanted to remind everyone that when addressing council during public comment to speak in a respectful and cordial manner. She wanted to express her sincere apologies to Mr. Duane Grim for inappropriate comments that were made at last month's council meeting. She feels Mr. Pope owes him a public apology for the comments that were made. She felt they were out of line and disrespectful. She stated that Mr. Grim is the most honest and trustworthy person she has ever worked with and she will not allow any disrespectful comments about Borough employees. She also felt Mr. Ferry needs to apologize for the comments about the street plowing. She felt that they were out of line as well. Mr. Ferry states as a tax payer, it's expected that the streets should be taken care of in time of need especially since the residents are to clean their sidewalk within 24 hours. She felt the job done was as well as expected but he felt it was not safe. They disagreed on the handling of the streets.

Chief Dettinger provided the fire company report.

- They responded to 22 calls in February. 2 of those calls were in the borough.
- Donations letters will be sent to residents this month.
- Charles Sowers, a life member of the fire company passed away.
- The March calendar was reviewed. Mrs. Kroft had an addition on March 30th and 31st for an Easter Flower sale. Ms. Snyder made the motion to approve the activities on the March calendar with the addition on March 30th and 31st. Mr. Sabold seconded the motion and it carried.

EMA Report – Mr. Pope had nothing to report.

## **SEWER**

*Public Works Report* – Nothing to add

*Engineer's Report* – Mr. Spangler reported he is finishing the Chapter 94 report to be submitted by the end of March to DEP. He also spoke to Dover Township regarding sewer hook ups for the potential apartment building. Mr. Spangler let them know we would not be able to provide sewer service.

*Solicitor's Report* – Nothing to report

*Old Business & New Business* - None

## **WATER**

*Public Works Report* – Nothing to add

Mr. Slusser asked about the water lost at the park on Intermediate Drive that the Borough supplies water to. There was a hose left on and the data log showed it was running for a month losing 5,000 gallons per day. Mr. Grim spoke to the Dover Township and they will be putting a lock on it so this doesn't happen again. President Kroft suggested checking what the additional usage was and contacting them regarding a possible rebate especially since the Borough has to purchase water from them.

*Engineer's Report* – Mr. Spangler reports that Dover Township will be enforcing their own wellhead protection ordinance for our well which is located behind the proposed new high school. The Borough will also be listed as a second contact if there would happen to be any spills in that area.

Mrs. Koch received a letter from United Environmental in reference to well #4. It was forwarded to Mr. Spangler and he wondered if council would like Holley & Associates to contact DEP. He says Chad can send an email to find out if the well would be able to ever be reopened. After discussion of the situation, council agreed to have this done so we can receive something in writing from DEP.

*Solicitor's Report* – Nothing to report

*Old Business & New Business* - None

## **BOROUGH**

*Public Works Report* – Mr. Grim received two quotes from Affordable Lawn for removal of trees at 103 S. Main Street. One quote is for four trees that appear to be on or close to the property line in the amount of \$2,400. The other one is for the five trees in the residence lawn for \$2,950. This would include grinding the stumps. Mrs. Koch suggested the resident have the property surveyed to find out exactly where the lines are. Mr. Herrold states the description is very vague. Resident had also raised the question if property taxes are for 72' or the whole way to Park Street which is 122'. Mr. Herrold stated the resident had contacted her lawyer to see who has what responsibility with this. Mr. Herrold is waiting to hear back from him and then we can move forward with how this needs to be handled.

*Zoning Manager's Report* – Nothing to add

*Engineer's Report* – Mr. Spangler issued a review letter for stormwater for the Habitat for Humanity house. The revised plan has been received and it is just for a single house. Mr. Spangler asked for authorization for the street work planned for 2018 and to advertise for bids. He wants to present the bids at the May 7<sup>th</sup> meeting. Council gave authorization to do so. There are some drainage issues at Ketterman Park. He will take a look at them again when it is a little more dried up and see what needs to be done to correct the issue.

*Solicitor's Report* – Mr. Herrold presented revisions to the Burn Ordinance suggestions Chief Dettinger proposed at last month's meeting. He asked Council and Chief Dettinger to review before the final. When it is finalized it will be advertised for adoption and we will be able to act on the amendment at the May meeting.

Mr. Spangler and Mr. Herrold left the meeting at 7:38 PM.

*Mayor's Report* – No report

*Police Report* – Mayor Dentler reported there was a decrease of calls in the Borough. Most of the issues were items being stolen out of unlocked cars. Mayor Dentler is encouraging people to lock their cars. Also, the contract that NYCRPD was working on to provide service to southern York County is probably not happening.

*Rec Board Report* – Mr. Pope reports the Easter Egg hunt will be on March 31<sup>st</sup> at 1:00.

*Ambulance Club Report* – No report available. Peggy from the ambulance club had emailed Mrs. Plowman asking if Mr. Raffensberger can stay on as the liaison. A discussion followed if he can be the liaison and be on

the Rec Board both. No one else on council felt they were able to be a liaison at this time. President Kroft gave a temporary appointment to Mr. Raffensberger until next month's meeting when it can be verified with Mr. Herrold if there is a conflict.

*Secretaries Report* – Mrs. Plowman reports the audit with Hamilton & Musser was on Friday. They were happy with everything and Nick wanted to know if council would give approval for her to approve the DCED report. They are also willing to present the final report at the April 2<sup>nd</sup> council meeting. Council would like for them to come to the meeting and do that. Mrs. Plowman will let them know and a copy of the report will be forwarded to President Kroft prior to the meeting.

Mrs. Plowman asked council which streets they would like to be included in the EBR study. They would like to include Canal Street and Main Street within the borough limits. Mrs. Plowman will send the request letter to PennDOT.

Mr. Sabold made a motion to approve the quote from Korporate Computing for \$717 to upgrade the memory and drives on two computers. Mr. Slusser seconded it and all were in favor.

*Treasurer's Report* – Mr. Ferry made a motion to approve the treasurer's report as presented. Ms. Snyder seconded it and all were in favor.

*Old Business* – Council asked Mr. Grim how things were going with the new employee. He states he is doing really well and is catching onto things quickly.

*New Business* – Mr. Barkby presented a letter of interest to be on the Zoning Hearing Board. Mr. Slusser made a motion to approve Mr. Barkby to the vacant Zoning Hearing Board position. Mrs. Koch seconded the motion and all were in favor.

Mrs. Plowman needs to RSVP on March 12<sup>th</sup> for the PSBA dinner meeting to be held March 22<sup>nd</sup>.

The Borough received a letter and a special edition clock from the PSAB in recognition of our membership and contribution to their association.

Mr. Ferry asked if Mr. Grim can research an emergency generator set up for the traffic light in the square. A recent fire police class addressed the liability issue when using stop signs and the power is restored with the signs still in place. A generator or a battery backup system would take away a possible liability issue if an accident would occur. Mr. Grim will check into the available options and to see if an approval is needed from PennDOT.

President Kroft created the council committees. Everyone is a chair of one committee and a member on 3 other committees. These can be adjusted if someone wants to be on a different committee.

With no further business to discuss Mr. Slusser made a motion to adjourn with a second by Mr. Ferry. All were in favor. The meeting adjourned at 8:10 pm.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer