

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, December 4, 2017 at 7:00 pm. All members were present. President Sabold called the meeting to order. A moment of silent prayer followed and the Pledge of Allegiance.

The November minutes were reviewed. Mrs. Koch had a correction on page 1 in the public comment section. Enforce should be spelled with an "e" not an "i". Under the same public comment Ms. Bishop wanted noted in response to Mr. Pope's question that the form was received and all council members were given a copy. Mrs. Koch corrected iPads on page 3, the P should be capitalized. Ms. Bishop had an addition on page 4 in two places that T Dialer should be T Max Dialer. Ms. Bishop made a motion to approve the November minutes as corrected. Mr. Raffensberger seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 27 calls in November, 7 of those calls were in the borough. There was a \$500 loss on Butter Road due to a kitchen range.
- The December calendar was reviewed. There were 3 additions. Dec. 13 there will be training, Dec. 16 a dinner and comedy show and the 25th Santa will be there in the morning. Mr. Kroft made a motion to accept the December calendar with the 3 additions. Mr. Slusser seconded the motion and it carried.
- 2018 fundraiser event list is available.
- Chief Dettinger addressed the concerns from last month's council meeting with the following: He states the fire department budget from council for 2018 is 1.49% of the Boroughs budget for a total of \$13,000 which has not changed in several years, where-as the police department is 34.5% of the budget and is over \$300,000. The fire departments annual operating expense is in the range of \$300,000. The volunteers make up the difference with fundraisers. This year alone \$8-10,000 was spent on truck wear and tear items along with insurance of close to \$8,000. This gives an idea of where some of the Borough funds go. In regards to the member/council person using fire company and Borough assets for personal use, I, along with Dover Borough Council President have determined that there is no way to prove the water came from Dover Borough. I had a meeting with Dover Borough Council President on November 15th in which he informed me he was advised of a complaint 2 or 3 days after this occurred but concluded there was no proof the water used was from Dover Borough. I, as Chief of the department, have requested to be notified of any future complaints so they can be investigated in a timely manner instead of months later. This is an isolated instance and the individual paid Dover Borough the following day the current rate of \$32.00 for the water even though there is no proof it came from Dover Borough. At the December 7th fire company meeting, I, as Chief of the department, intend to make a motion to be recorded in the fire company minutes stating the following: "No member of the fire department will use water from the Borough in which he or she would gain for personal use. All water coming from Dover Borough thru the fire company will only be used for firefighting, training and fundraising activities unless written approval is given by Dover Borough Council prior to any activity." In closing, Union Fire & Hose Co. assists the Borough with various activities including the annual Halloween Parade, annual Tree Lighting and Home Coming Parade. Also use of the LED sign when doing hydrant flushing and street sweeping as well as assisting Borough employees with removing trees and debris from storms and placing temporary stop signs at the square during power outages. We have our doors open for the Borough crews, police department and EMS crews for a place a warmth and food without complaining or requesting compensation for the cost involved for facility use and food supplies. Lastly, I, as Chief of the Department, accept full responsibility for the actions taken and have taken steps that will prevent this from happening in the future. I question the timing and motive of this complaint waged 1 day prior to an election for an incident which happened on June 20th. So, with that being said, I would like to extend my apologies to the Borough Council as well as our residents and taxpayers.

- Mr. Kroft made a motion to accept the December calendar with the 3 additions. Mr. Slusser seconded the motion and it carried.

Recreation Board - Mr. Pope reported the tree lighting event was a success with about 200 people attending. Mr. Pope thanked the fire company and regional police for their help that night. The next meeting will be in February. Mr. Slusser thanked Mr. Pope and the Rec Board for all they do for the community including the fire company and police for helping out.

EMA Report – Mr. Pope will be attending a winter weather seminar on Friday.

Chief Mark Bentzel from Northern York County Regional Police was present. He handed out maps which show the criminal activity for the year. Dover Borough is one of the municipalities with the lowest crime per population out of the 8 they serve. There are not a lot of major crimes in the Borough. Crashes are down, criminal activity has decreased and traffic has slowed down but service related calls are up. The impact crimes are the opioid crisis, heroin problem related calls. The thefts, burglaries, robberies are linked to the opioid addiction. Manchester Township is the highest area with approximately 10-12 naloxone injections given per month. Dover Borough is and always has been a safe place to live. There is some activity around the high school but having a resource officer in the school has helped a lot. A resident thanked them for checking the trucks coming through the Borough and the Fire Company for allowing them to use their parking lot for the inspections. Chief Bentzel explained the qualified officers are required to check a certain amount of trucks per quarter in order to retain their license for inspections. He reports the police department and the fire department have a good working relationship and he wanted to mention the countless hours that they put into the National Night Out event. Also, speeding is everywhere and if there is an issue at certain locations he asked to let them know so they can access the location. Chief Bentzel says they are always open to any information, feedback, questions or suggestions. Mr. Pope said that he understands it is the Chiefs birthday tomorrow and everyone sang Happy Birthday to him.

Chris Hake from the Dover Youth Football Association was present. The Vice-President and he were here in the March about using Ketterman Park for practices in 2017 but they were able to use the school district field instead. However with the upcoming building project they will not be able to use it next year. So they are requesting use of Ketterman Park for 2018. Mr. Hake handed out folders with information including drawings of the proposed layout. A special rustoleum paint that does not affect grass would be used for lines. The goal post would have a sleeve in the ground which can be capped and the goals would be removable. As far as parking, there are two parking areas at the park and the school lot. Pro Pallet has allowed parking in their lot for some activities. Mr. Hake will contact the Dover Elementary School and Pro Pallet to inquire about using their parking areas. He will be encouraging people not to park on the side streets. Mr. Slusser made a motion for Dover Youth Football to use Ketterman Park with the stipulation of the goal post being temporary and the parking issue resolved with using Dover Elementary School and that they are responsible to repair any field damage that occurs during practice and/or games. Mr. Ferry seconded the motion. Mr. Pope asked if there will be concession stands. Mr. Hake States they have a trailer they have been using to serve refreshments. No open flame would be allowed. Mr. Ferry rescinded his seconded and Mr. Slusser rescinded his motion to add the use of their concession stand that is mobilized without the use of open flame to prepare food. Mr. Ferry seconded the motion. Mr. Hake said they provide containers around the field for trash and they take the trash with them after each event. He also states they are fully insured for a million dollar liability and they will list Dover Borough as additional insured. The motion carried unanimously. Council requested that Mr. Hake speak with Mr. Grim when they are ready to install the goal post.

Beverly Fauth from Cranbrook Drive was present to make sure Chief Dettinger knew that she did not mean to say anything to make him or the fire company feel demeaned at last month's meeting. She feels the fire company is important to the community but doesn't like when the Borough is taxed and she heard talk of a fire tax. Mr. Kroft let her know there is not a fire tax. Mrs. Fauth says that others are not willing to come and speak so she came because the Borough, fire company and police are important to her. Mr. Pope said it would be nice to get more support for the fundraisers. Mrs. Fauth says she tries to help but she works a lot. Mrs. Koch felt they were getting off subject. President Sabold agreed and brought the meeting back to order. He

felt everyone voiced their opinions, the Chief read his letter, payment for the water was received and this is ended. Mrs. Fauth thanked Chief Dettinger for his report.

Mr. Fauth states he is tired of paying taxes and the amount paid in the last 17 years is ridiculous. President Sabold says if he stays for the rest of the meeting he will hear that we are not raising taxes for next year. Mr. Fauth suggested to Chief Dettinger that they send letters out again asking for donations. Chief Dettinger said they talked about it at the last fire company meeting but did not want to burden supporters every year. He appreciates the comments and concerns and is always available if they want to come down to the station.

Johnna Ferry from 219 Maplewood Drive was present to let it be known that it was her husband Douglas Ferry who serves on Dover Borough Council who had used the Fire Department tanker and water to top off their swimming pool. There was never any intention of stealing the 2,000 gallons of water. She was sad by what she heard and is questioning the integrity, the motive and the timing of the person who brought it up. Mrs. Ferry states Mr. Ferry called Chief Dettinger to ask if he could top off the pool and he didn't think that it would be a problem. She says the President of Borough council was aware of the complaint back in June. She feels this could've been handled back then and not be the big scandal it is now. When he found out there was a complaint we paid \$32.00 the next day. She also mentioned the many hours of training and volunteering that Mr. Ferry has put into helping the fire department and the Borough community. Mrs. Ferry states they will never add water to their pool again from the fire department and she thanked the council for their time.

SEWER

Public Works Report – Mr. Grim reports he received 2 quotes for putting a clean out at 317 Elmwood. The quotes received are both \$7,000-\$8,000. Council felt these prices seemed a little high and suggested getting 2 more quotes to compare. Also a tanker of Alum will be delivered this week.

Engineer's Report – Mr. Spangler reports Swerp is finished with the sewer lining. Part of the contract is to do a per end post TVing of that line. He is waiting on those videos and they haven't submitted a pay request yet.

Solicitor's Report – Nothing to report

Old Business & New Business - None

WATER

Public Works Report – President Sabold asked about the storz cap that was hard to get off the hydrant on Amberview Drive. Chief Dettinger requested it to be replaced since they had a hard time removing it when they were at the fire on Maplewood. Mr. Grim is sending it back and if it is faulty they will replace it for us. Mr. Slusser asked if Knisley was being sent a bill for the water line they broke but the lines were marked wrong so no bill will be issued.

Engineer's Report – Mr. Spangler reports that Chad from his office contacted DEP about possible use of well #4 again. The local person was skeptical about it. In speaking with the hydro-geologist with DEP he didn't come right out and say it couldn't be used but he has concerns it being that close to a gas station and previous contamination. It would have to be treated like a brand new well and would probably not meet the current standards. Council would still like to meet with them. President Sabold suggested coming up with several dates and see if they can meet us to discuss further. This will go on the agenda for the January meeting to pick dates.

Solicitor's Report – Nothing to report

Old Business & New Business – None

BOROUGH

Public Works Report – Mr. Grim asked if we are responsible for the pedestrian signals on the square. Council felt since it is a state road he should contact PennDOT first and go from there. Mr. Grim also wanted to follow

up with what is being done in regards to snowplowing help. After some discussion it was decided that since we have the equipment it would be more cost effective to hire a temporary snowplow driver. Mr. Kroft suggested that personnel run an advertisement as soon as possible for a part time person.

Mr. Slusser thanked Mr. Grim and Chase for all they do and for getting the tree lights working on the square.

Zoning Manager's Report – Mr. Bledsoe made a correction to his report that the property looking to add a 3 car garage is on South Main Street not North Main. Mr. Dentler asked about who signs permits. He questioned the peddler permit that was issued for the tree lighting event which was signed by the billing clerk and not the zoning officer. Some council felt all permits should be signed by the zoning officer. Mr. Slusser asked if there is a written policy about this. Mr. Kroft states a peddler permit has nothing to do with zoning. The question was raised if it should be under borough manager or secretary to issue. Mrs. Koch thought it should be consistent that all be signed by the same person. Mr. Herrold wondered if we have a code enforcement officer which we do not. Normally the code enforcement officer would issue any and all permits.

Engineer's Report – Mr. Spangler reports that Habitat for Humanity did submit a subdivision plan. A planning commission meeting is scheduled for December 19th at 7:00 pm to review it. Mrs. Koch asked if it was sent to soil conservation yet. Mr. Spangler thought they did not until they see if they need to revise anything.

Solicitor's Report – Mr. Herrold presented two new ordinances. The first ordinance, #2017-03, is “Smoking Prohibited” in or on Dover Borough property. Mr. Ferry made a motion to accept ordinance #2017-03. Mr. Slusser seconded the motion and it carried.

The second ordinance is the annual tax ordinance that is required by the Borough code to be enacted each year and this reestablishes and reenacting all of the taxes that have been in effect for the calendar year 2017 will carry over into the calendar year 2018 with no change in any of the tax rates. Mr. Ferry made a motion to accept ordinance #2017-04. Mr. Slusser seconded the motion and it carried.

Mr. Kroft asked if any research was done on 103 S. Main Street. Mr. Herrold states he did not but he plans to have it for the next meeting.

Mr. Ferry asked if the no smoking signs are being provided for the park. Mrs. Plowman said she needs to let them know how many we would need. It was decided to ask for 8 to place at various places around the park.

Mr. Spangler and Mr. Herrold left the meeting at 8:55 PM.

Mayor's Report – Mayor Dentler ask Mr. Grim to explain why the Christmas lights on the square were not on the first couple of days. There were comments put on Facebook about the dumb council and the dumb Mayor because of it. Mr. Grim states the timer was messed up. They were turned on Friday night and when he came into work Saturday he set the timer and turned them off. But that evening when they were to come on they didn't. On Monday Chase turned them on and they stayed on till Tuesday when Snelbecker Electric came to replace the timer and repaired a receptacle.

Mayor Dentler thanked all of council for attending the tree lighting event. President Sabold thanked Mayor Dentler in return for all he does.

Police Report – Mayor Dentler reported that he has a whole different respect for the police since he became commissioner. He states they do a great job and the Chief is a great leader.

Ambulance Club Report – Mr. Raffensberger reported he was not given the amount of calls for November yet.

Secretaries Report – Mrs. Plowman presented the renewal for the auditor Hamilton & Musser to do the 2017 audit for a cost of \$5,100.00. Mr. Slusser made a motion to have Hamilton & Musser do the Dover Borough 2017 audit for \$5,100.00. Mr. Ferry seconded the motion and it carried.

The 2018 meeting dates were reviewed. Mr. Kroft made a motion to approve the 2018 Council meeting dates as presented. Mr. Slusser seconded the motion and it carried.

Treasurer's Report – Mr. Slusser made a motion to accept the treasurer's report as presented. Mr. Raffensberger seconded the motion and it carried.

Old Business – Mr. Slusser referred to the comment from last month's meeting that the sports teams supplying porta potties at Ketterman Park need to be ADA compliant. The one at the Black Smith shop is not compliant and suggest that we also comply. It was determined that the baseball team was supplying that one and not the Borough.

Ms. Bishop asked President Sabold if he is available next week to meet with Mrs. Deal to review the changes with billing. They will be setting up a time.

New Business – Prices were presented for new letters for the sign at Ketterman Park. Mr. Slusser asked who is now taking care of changing the sign. Mrs. Koch states her and Ms. Bishop are. Dover UCC Church may have some letters that will work with this signs that they would donate. Mr. Slusser made a motion to table the purchase of letters until we find out if Dover UCC will donate their old letters. Mrs. Koch and Ms. Bishop mentioned the sign is bowing and hard to open and also the name is bubbling. Mr. Grim will get a price for a new case. Mr. Ferry seconded the motion and it carried.

Mr. Slusser is suggesting charging a maintenance fee to sports teams that use Ketterman Park. President Sabold asked how we can charge that when it is in their agreement to maintain the fields and as far as mowing we would be mowing it anyway. The baseball team is already maintaining the fields they use. Mrs. Koch states that if we are going to charge a fee that we will need a contract in writing that is specific to cost and expectations. Mr. Slusser feels it would help to offset the cost of mowing and maintenance. President Sabold says we would have that to do even if it is not being used. He states that when the park was opened up it was for the community and not just Dover Borough, it is for public use. Mr. Kroft added back then we did not have all the sports teams. He believes other parks charge for sports use.

Mr. Ferry made a motion to approve the 2018 budget for all five funds as advertised. Ms. Bishop seconded the motion. Mr. Slusser opposed and the motion carried.

Mr. Kroft made a motion to wave all water, sewer and applicable fees for the Dover Fire Department engine room for 2018. Mr. Slusser seconded the motion and it carried.

An invitation was received from Springettsbury Township for a recognition dinner on December 14th at 5:30 if any of council is interested in attending.

An email was received from Frontier Communications wondering if we would include them on our website as an option for residents. Council was not interested in doing that.

Mr. Kroft requested an executive session following the meeting.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:38 pm.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer