

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, November 6, 2017 at 7:00 pm. All members were present. President Sabold called the meeting to order. A moment of silent prayer followed and the Pledge of Allegiance.

The October 2nd, 2017 minutes were reviewed. Mr. Kroft had a correction on page one under Public Works. It should read Chase will have his sewer license results not water. Mr. Kroft made a motion to approve the October 2nd, 2017 minutes as corrected. It was seconded by Ms. Bishop and all were in favor.

The October 9th, 2017 budget meeting minutes were reviewed. Ms. Bishop made a motion to approve the October 9th, 2017 minutes as presented. It was seconded by Mr. Ferry and all were in favor.

The October 10th, 2017 budget meeting minutes were reviewed. Ms. Bishop made a motion to approve the October 10th, 2017 minutes as presented. It was seconded by Mr. Slusser and all were in favor.

The October 16th, 2017 budget meeting minutes were reviewed. Mr. Kroft had a correction on page one under Borough fees. It should read minimum and not mini. Mr. Kroft made a motion to approve the minutes as corrected. It was seconded by Ms. Bishop and all were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 32 calls in October. Five of those calls were in the borough, 2 of which were the fires at the rear of N. Main Street and one on Maplewood Drive. The approximate loss for both of these fires is about \$60,000.
- The November calendar was reviewed. There was an addition of the tree lighting event on November 24. Ms. Bishop made a motion to approve the activities on the November calendar with the addition of the tree lighting. Mr. Raffensberger seconded the motion and it carried.
- President Sabold thanked Chief Dettinger for the help provided for fire safety, Halloween parade and other events this month.

Richard Pope provided the Recreation Board report. The tree lighting will be on November 24 and the road will be shut down about 6:45 till 8:30 PM. Mr. Pope confirmed the same entertainer will be here again this year since the kids and the crowd seems to really enjoy her versus having a band. They will also be supplying their own public address system this year. The recreation board is talking about doing a food truck event in June 2018. This will probably be held at the lot behind the fire company. Mr. Pope asked for any thoughts or questions on this type of event.

Richard Pope provided the EMA report. Mr. Pope wanted to make sure Ms. Bishop received the form for the residents to fill out regarding any special needs they have in the event of an emergency. Ms. Bishop did receive the form and council was given a copy. He did check into the HIPPA law and it does not apply to this.

Greg Hopwood from 31 N. Main Street asked what can be done about a jake brake law for the Borough. The issue is how to enforce this type of ordinance. This is a state road so the Borough would need to check into how it would get handled.

Dee Stewart from 103 S. Main Street has 7 trees on the property that are dying. She believes she shares the property line with the Borough. She wondered if the Borough would help take care of removing the ones on the property line. She also is in question of where the property line actually lies and if anyone knows any

history of the property. Her deed shows she owns the whole way to Park Street. Mr. Herrold suggests that his paralegal do some research on this property before continuing with a decision.

Tray Elrod from Gordon L. Brown & Associates presented a plan for a 3 lot subdivision at 109 N. Main Street. The intent is to put 2 residences in for Habitat for Humanity with a third lot for future development. This is a minor subdivision which will have no new streets. The intent is to install a driveway off N. Main Street into the duplex. This would be a 20' wide shared driveway. A permit from PennDOT has already been obtained for that. Mr. Elrod wanted to clarify the Borough's process and any fees due for the subdivision. Council stated an application should be filed. A full set of plans needs submitted to the York County Planning Commission. A Dover Borough Planning Commission meeting will need scheduled at least 30 days after submitting to York County so that their comments are back prior to the Borough Planning Commission meeting. It is unclear of the fees due. Mr. Herrold suggested that the Borough charge what they did for the last subdivision in 2008. This will need looked into. Mr. Slusser suggested setting up the Borough Planning Commission meeting sometime from December 18th - 20th. Mrs. Plowman will set this up and inform Mr. Elrod.

Jason Myers from 27 E. Canal Street questioned if the fire company water use is metered and if they pay for water used. President Sabold confirmed they do not. Mr. Myers states a council member took a piece of fire apparatus to fill his personal swimming pool. He questioned this being theft of service. He says he spoke to other residents that felt this was not right and that fire and council members should not be getting free water. He states this happened on June 20th at 8:51 pm. Mr. Herrold questioned Chief Dettinger if there is a written policy regarding this type of thing. Chief Dettinger states there is no written policy in regards to this.

Harold Fauth from 124 Cranbrook Drive commented if he was filling his pool he would have to pay for it. He questioned the rumor around the Borough that council wants to raise taxes for the fire department. He says there was an increase in taxes a few years ago. He wants to know what will be done about this situation. Mr. Herrold suggested there be an investigation into this and see if this is a onetime thing or not and that the person should step up and reimburse the Borough for the cost of the water. Mr. Herrold states that council members are public servants and these are things that council members should not do and are in violation of the ethics act. President Sabold suggested to Chief Dettinger to look into creating a policy. Shirley Crone expressed disappointment in the fire company allowing this to happen. She feels a lot of people donate and support their time and this may affect that. Mr. Fauth asked about the donation letters that used to go out versus raising taxes. Chief Dettinger explained that they are only done periodically because of the demand on their supporters. They try to do a lot of fund raising in place of it. Mr. Fauth states he would rather give a donation than levying the tax. Chief Dettinger continued that the portion of the taxes paid that goes to the fire company is very minimal compared to the Borough budget. Mr. Kroft pointed out that a third of the total budget goes to police protection which is over \$300,000 a year. Council had talked about raising a tax to help subsidize the police protection. It's either raise taxes to help cover that or cut our police coverage. Our police protection may be just slightly over the minimum recommended coverage. In the future there may be small nominal increases over a 3-4 year period instead of a 60% increase every 5-6 years. If you look at the tax break down, what comes to the Borough is very minimal compared to the county and school districts portion. Mr. Fauth asked if any others subsidize the fire company especially since a lot of their calls are outside of the Borough. Chief Dettinger left him know they do not but they have mutual aid agreements with the other fire departments to cover each other. Chief Dettinger truly apologizes for what happened. He was unaware of it but guarantees it will not happen again.

SEWER

Public Works Report – Mr. Grim asked for thoughts on how to handle the lateral clog at 317 Elmwood Drive. A plumber was there to clean it out and it is now running but when the plumber ran his camera down there was a lot of roots on our part of the lateral. Mr. Grim will get a price to have someone dig and repair the issue.

Engineer's Report – Mr. Spangler reported Swerp was out to get measurements to order the liner. They plan by the end of November to do the sewer lining job.

Solicitor's Report – Nothing to report.

Old Business & New Business – None

WATER

Public Works Report – Nothing to add

Engineer's Report & Solicitor's Report – Nothing to report.

Old Business & New Business – None

BOROUGH

Public Works Report – Mr. Grim added that Roger Flohr will be doing the truck repairs next week. Mr. Pope asked if Duane will be lighting the trees at the tree lighting event. Mr. Grim suggested Mr. Bledsoe to do it. President Sabold thanked Mr. Grim for the good job that was done on the outside railing repair.

Zoning Manager's Report – A meeting was held with Mr. Shaffer and United Environmental, Mr. Grim and Mr. Bledsoe in reference to a possible well site on Mr. Shaffers lot at N. Main Street. Mr. Shaffer was advised not to pursue the well site. He would sell the whole lot if the Borough is interested, which is 21 acres for \$520,000. United Environmental says the old well has been testing clear for 10 quarters. We have not been getting any of these reports and Mr. Bledsoe asked for copies of everything. Council would like to have a special meeting with United Environmental and DEP to get some answers and try to figure out where to go from here.

Engineer's Report – Mr. Spangler reported that the next Chesapeake Bay meeting is November 15th.

Solicitor's Report – Mr. Herrold has prepared the No Smoking ordinance which will be advertised for adoption at the December meeting. Mr. Herrold will also advertise that there will not be an increase in taxes for 2018.

A letter was received from the House of Representatives regarding the siting of new mini-casinos across the state. Municipalities can opt-out of allowing this but Mr. Herrold feels we do not need to do anything regarding this with what we already have in place.

Mr. Herrold gave information regarding reorganization for the council meeting on January 2, 2018.

Mr. Spangler and Mr. Herrold left the meeting at this time.

Mayor's Report – Mayor Dentler asked as many council members as possible to attend the tree lighting event.

Police Report – Mayor Dentler reports that the expansion into south York area is still waiting on numbers. Police Chief Bentzel reported they are saving the same people two and three times from overdoses. The epidemic is out of control. NYCRPD will be attending the tree lighting event.

Ambulance Club Report – Mr. Raffensberger reported the total calls for October was 168. No break down was available.

Secretaries Report – Mrs. Plowman reported we received the Wallace Fund payment and it was \$1,800 instead of \$1,650 as expected. The budget will be updated to reflect the change. A new chart of account number 400.35 for bonds will be added and the budgets will be updated. The two iPads that were ordered cost \$971.04 including sales tax. Mrs. Plowman is working on getting a refund for the sales tax. Mrs. Plowman spoke to the County EMA office about grant money. There is a possibility we will be able to get some grant money towards these iPads but we will not know that until May 2018.

Treasurer's Report – Mayor Dentler questioned the mileage reimbursement to Mr. Bledsoe. He was advised to use the Borough truck for Borough business including seminars and not his personal vehicle. Mr. Slusser made a motion to accept the treasurer's report. Mr. Ferry seconded the motion and the motion carried.

Old Business – None

New Business – There are some dogs getting out frequently on Maplewood Drive. They don't seem to be aggressive but startle people and jump on them and are jumping off the back of a pick up going down the street. Mr. Bledsoe will address the nuisance issue.

There was discussion regarding overdue accounts. Some things in the ordinance are not being enforced. Others are unclear. Some changes may need to be made to the ordinance. There are some duplicate billings being sent. Council states the property owner is the only one that should be sent a bill. Emails to residents and calls on shut off day will be discontinued. The T Max Dialer was discussed to use in place of the past due bills being sent out. The T Max Dialer could also be used for other things such as emergencies, etc. The 10 day letters need to be sent out certified.

Mr. Ferry made a motion to advertise the 2018 budgets with the changes discussed earlier. Ms. Bishop seconded the motion and it carried.

Mr. Slusser asked for permission for Dover Lacrosse to use Ketterman Park from Mid-March to the end of May 2018. Mr. Ferry made a motion to grant permission to Dover Lacrosse to use Ketterman Park from Mid-March to the end of May 2018 and maintain the grounds as previously done. The motion was seconded by Ms. Bishop. Mr. Slusser abstained and the motion carried. Mrs. Koch asked if the porta potty they provide will be handicapped accessible. Council decided any porta potty provided for events should all be handicapped accessible.

Since the new no smoking ordinance will be effective January 1, 2018. We will be getting signs to post at various locations in the Borough so people know of this change.

With no further business to discuss, Mr. Ferry made a motion to adjourn with a second by Mr. Slusser. All were in favor. The meeting adjourned at 9:44 pm.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer