

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, October 2, 2017 at 7:00 pm. Council members President Sabold and Mr. Slusser were absent. Vice-President Mrs. Koch called the meeting to order. A moment of silent prayer followed with a remembrance of Matthew Kowen and the Pledge of Allegiance.

The September 2017 minutes were reviewed. Ms. Bishop had a correction on page 1 stating that the maps were given to Chief Dettinger and not Mr. Pope. Also on page 2, right away should be right of way. Ms. Bishop made a motion to approve the September 2017 minutes with the two corrections. Mr. Ferry seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger provided the fire company report.

- They responded to 28 calls in the month of September, 12 of them being in the borough and 6 were weather related from the storm at the beginning of the month.
- The October calendar was reviewed. There are two additions to the calendar. October 12<sup>th</sup> they will be assisting Strinestown Fire Co. with their fire prevention event. There will also be a company burn at the fire school on October 22<sup>nd</sup>.
- Chief Dettinger thanked the crews for a good job done at last night's fire.
- Ms. Bishop mentioned that council will be starting budgets and requested a copy of their expenditures.
- Mr. Raffensberger made a motion to accept the October 2017 calendar with the two additions. Mr. Ferry seconded the motion and it carried.

Richard Pope provided the Recreation Board report. The next event will be the tree lighting ceremony on black Friday. This will be in the evening on the square. Mayor Dentler requested Mr. Pope to fill out a fire police request form.

Mr. Durgin, a trustee from New Creations Community Church was present. He is requesting a deed transfer of the cemetery lot located in a no access area between Canal Street and Fairview Avenue to the Borough. This cemetery was started by Mr. Weigle back in the 1700's. There has been some vandalism to the grave sites and some neighbors have been dumping grass onto it but that has been corrected. Some of the grave stones are missing and he states, according to Mr. Botterbusch some have been taken away and don't know their whereabouts. Some of the other grave stones are not on the correct graves. They have been moved and replaced. It should be policed in some way and they cannot do it. The deed is under Otterbein EUB which is now New Creations Community Church. Mr. Herrold suggests they get the deed into the new name. If the Borough were to accept the deed then they would be responsible for the up keep of the property. Mrs. Koch informed Mr. Durgin that council is not in the position to make a decision immediately. Mr. Herrold suggests that they consider it and think about what the Borough may want to do.

Nicholas Spangler from 6260 Crone Road was present to report his Eagle Scout project was approved and he would like to show his final project. The used eye glass box that he made will have Lions Club decals added to each side of the box. A plate will be placed on the front to cover up the US Mail and it will say eye glass drop on it. He asked who he should contact for installation of the box. Mr. Ferry replied Mr. Bledsoe or Mr. Grim. Mr. Grim stepped outside with Nicholas to confirm a spot to mount the box.

A thank you card was received from the Conewago Garden Club for the donation that was made to them.

## **SEWER**

*Engineer's Report* – Mr. Spangler received the bonds and insurance from Swerp, Inc. He presented the agreement to be signed for the sewer lining project. Mr. Spangler reviewed the proposed projects for 2018. Mr. Kroft asked after we are completed with Delwood where he would recommend we go next. Mr. Spangler suggests the siphon under the creek should be checked to make sure that creek water is not getting into it. This is something which may be possible to do in house.

*Public Works Report* –

- Norm Rogers is planning to come October 11<sup>th</sup> to cut the trees at the plant.
- Chase should soon have the results of his sewer license test.

*Solicitor's Report* – Nothing to report

*Old Business & New Business* – none

## **WATER**

*Public Works Report* – Mr. Grim spoke with Brian from United Environmental and he has been in contact with Jerry Shaffer regarding the possible test well site. He says Mr. Shaffer is ok with us doing a test drill but he's not sure if he's ok with us putting a permanent well site there. They are saying he may have to sell us the lot or go into a 99 year lease. Mr. Shaffer is currently seeking advice from an engineering company. He is currently waiting on them right now. United Environmental also mentioned that they feel they can get well #4 cleaned up eventually. Mrs. Koch expressed that some deadlines should be set.

*Engineer's Report & Solicitor's Report*– Nothing to report

*Old Business & New Business*– None

## **BOROUGH**

*Public Works Report* – Nothing to add

*Engineer's Report* –

- Mr. Spangler reported on the MS4 update. The application and waiver was sent into DEP September 14<sup>th</sup> and York County's on September 15<sup>th</sup> which is the one we joined. He received an email asking for a primary and alternative voting representative. Mr. Spangler is currently listed as primary and the alternative is vacant. The alternate would attend the meetings in the event Mr. Spangler is not able to. Mr. Ferry made a motion that whoever is the current Borough Manager at the time to be the alternative voting representative for York County Pollution Reduction Plan committee. Mr. Raffensberger seconded the motion and it carried.
- Mr. Spangler presented proposed projects for 2018. Base repairs are needed on Mill Alley for a cost of \$15,000 and inlet repairs on Meadow Road for a cost of \$3,000.00. Delwood Manor seems to be the worse area in the Borough so he is suggesting paving Amberview Road for \$55,000. The other roads in Delwood should be considered for future budgeting. Mrs. Koch asked about the other side of Mill Alley where the inlet was repaired and is now broken up. Mr. Spangler will take a look at it.

*Solicitor's Report* –

- Mr. Herrold reports he has drafted a new chapter to be added to the code that will prohibit smoking on any Borough property or in any vehicles owned by the Borough. This will be effective January 1, 2018 which will give time to get some publicity out on this prior to it being in effect.
- There has been no update on the potential lawsuit.

Mr. Spangler and Mr. Herrold left the meeting at this time.

*Mayor's report* – Mayor Dentler ask for a count of people that are going to be riding in the parade on Sunday.

*Police Report* – Mayor Dentler reported that calls were up for the month. They found someone on North Main Street that was growing marijuana. There were some overdose saves again.

*Ambulance Club Report* – Mr. Raffensberger reported there were 137 calls for the month. He thanked the Borough for their donation to the Ambulance Club. The funds were used for an engine repair. Mayor Dentler commented that Peg from the Ambulance Club is a very nice person and is very knowledgeable. Anyone can stop by anytime to see her. She does a great job keeping the finances in order.

*Secretary's Report* –

- A quote was received from Korporate Computing for Office 365 at \$9.95 per user per month and upgrading two computers. Following a discussion of the options, Mr. Kroft made a motion to table a decision until budget meetings. Ms. Bishop seconded it and it carried.
- The quote from General Code regarding new supplements and zoning booklets will be put on hold for the addition of the no smoking ordinance.

*Treasurer's Report* – Mr. Ferry made a motion to accept the treasurer's report. Mr. Raffensberger seconded the motion and it carried.

*Old Business* – Mr. Bledsoe has submitted his written resignation from the Zoning Hearing Board. This was a follow up to his verbal resignation at last month's council meeting.

*New Business* –

- Mrs. Koch reports Chase Pentz had his 90 day evaluation. Personnel committee is recommending a .50 an hour increase retroactive to August 4. Mr. Kroft made a motion to approve the .50 wage increase for Chase Pentz retroactive to August 4. Mr. Raffensberger seconded the motion and it carried.
- President Sabold spoke with Ms. Hartzler in reference to assisting Mrs. Plowman with budget preparation. A four hour period was recommended. Mr. Ferry made a motion to allow Ms. Hartzler to assist Mrs. Plowman with budget preparation for a four hour period. Ms. Bishop seconded the motion and it carried.
- Mr. Kroft questioned if all the projects that were budgeted for the year are completed. He noticed we are only at half of what was budgeted. The possibility of an additional project was discussed or the option to add onto the project that is upcoming. Mr. Spangler will be contacted to see if this is an option.

With no further business to discuss, Ms. Bishop made a motion to adjourn with a second by Mr. Ferry. All were in favor. The meeting adjourned at 8:30 pm.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer