

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, September 11, 2017 at 7:00 pm. All members were present. President Sabold called the meeting to order. A moment of silent prayer followed and the Pledge of Allegiance.

The August 2017 minutes were reviewed.

Mr. Slusser made a motion to approve the August 2017 minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger provided the fire company report.

- They responded to 19 calls in August. 3 of those calls were in the borough.
- In September so far there were 12 storm related calls and 9 were in the Borough. There were wires and trees down and traffic lights out. They helped Duane and Chase clean up some trees. The next morning when the power came back on Duane removed the portable stop signs at the square. The Fire station was running on a generator almost the whole night. President Sabold thanked Chief Dettinger for all the help in the Borough during the storm.
- The early carnival report is that it did better than expected considering there were 2-1/2 days of rain.
- The September calendar was reviewed. There is an addition of 2 training nights on the 13<sup>th</sup> and the 27<sup>th</sup>. Mr. Slusser made the motion to approve the activities on the September calendar with the addition of the 2 training nights. Ms. Bishop seconded the motion and it carried.

Richard Pope reported there was no Recreation Board meeting last month.

- Mr. Pope states that it was brought to his attention that there was a question regarding the ice cream left from the Sundaes in the Park being donated to the Fire Company. At the time he had spoken to Mayor Dentler, Mr. Raffensberger and Mr. Slusser about what to do with it. They felt at that point it was the best idea. Mr. Pope made the decision to donate the ice cream to the Fire Company after speaking to them. They made use of it by handing it out at the meat raffle as the dessert. Mr. Pope wanted to clear up anything in question regarding the ice cream.
- The next event will be the tree lighting the day after Thanksgiving.
- Mr. Pope reports as the EMA that they did have a brief meeting Friday at the Fire Company to discuss Hurricane Irma. The Borough maps at the Fire Company are from 1981 and 1987 and they would like to update them. Ms. Bishop had Mr. Spangler prepare an updated map which was given to Chief Dettinger. They also discussed a good way to get information from the Borough residents to keep on record such as someone that is on oxygen or in a wheelchair. This would be helpful if the power would be out for days or if there would be a need to evacuate. The fire and ambulance personnel would have this information to assist these residents. There is a form that Dover Township used that we will look at using also. Ms. Bishop mentioned the T-Max auto dialer to use as a way to communicate since a lot of the older residents don't use social media. Mr. Pope thanked everyone that came to the meeting. Mr. Herman the tax collector, offered to put the form in with the tax bills when they go out so we would not need to do a separate mailing and save on postage.
- Mrs. Kroft mentioned that trick or treat will be at the fire hall on October 31<sup>st</sup> from 6-8 PM.

Council is looking to appoint a Chairperson for the Planning Commission. Mr. Kroft made a motion to appoint Romaine Bishop as Chairperson to the Planning Commission. Mr. Slusser seconded the motion and it carried.

President Sabold read a thank you card that was received from the Dover Area Ambulance Club for the donation the Borough made to them.

**SEWER**

*Public Works Report* – Nothing to ad

*Engineer's Report* –

Mr. Spangler received 5 bids for the sewer lining project. The lowest bid was from Swerp, Inc. at \$26,732. This is actually under what we had estimated at \$33,000. Mr. Spangler recommends we award the bid to them providing they have proper bonds and insurance. He has worked with them before and feels they do quality work. Mr. Kroft made a motion to accept the bid from Swerp, Inc. for the lining of the sewer on Amberview Drive in the amount of \$26,732 contingent upon bonds and insurance. Mr. Ferry seconded the motion and it carried.

Mr. Spangler suggested meeting with Mr. Grim to discuss projects for next year. Possibly looking at lining Maplewood where we did repairs and the right of way from Maplewood to Elmwood.

*Solicitor's Report* – None

*Old Business & New Business* - None

**WATER**

*Public Works Report* – Mr. Grim added to his report that Utility Services came and did their visual inspection of the water tower. They reported everything looked good.

*Engineer's Report & Solicitors Report* - None

*Old Business* – Mr. Slusser asked if there has been any communication regarding a test well. Mr. Bledsoe reported he spoke to Mr. Shaffer and he doesn't have any objection to doing a test well on his property. The only thing he requested is that he be absolved from all legalities. Mr. Shaffer agreed to put this in writing. Mr. Slusser ask if we get another well running will we still need to purchase water from Dover Township. We are currently under a contract with them to purchase a minimum amount each month. Unless a new well produces a high volume we will still need water from Dover Township even with another well. Mr. Kroft feels we should move forward and try to get the test done before winter. Mr. Grim will contact United Environmental about moving forwarded.

*New Business* - None

**BOROUGH**

*Public Works Report* – Mr. Grim spoke to Norm Rogers from Affordable Tree Service. There are some trees and big branches falling down at Ketterman Park and two trees at the plant on the outside of the fence as a result of the storm. He will need a crane to actually get some of them out. Mr. Rogers gave a price of \$2,700 which would include the crane and grinding the stumps. Mr. Ferry made a motion to have Affordable Tree Services remove trees from Ketterman Park and the WWTP plant. Mr. Slusser seconded the motion and it carried unanimously. Mr. Sabold thanked Duane & Chase for their help during the storm.

*Engineer's Report* –

Mr. Spangler confirmed the inlet at Delwood has been repaired. He made a recommendation to make payment #2 which is the retainer we were holding of \$1,000 to Fitz & Smith from the liquid fuels account. This will start our year warranty on the materials from this project. Mr. Slusser made a motion to pay the retainer of \$1,000 to Fitz & Smith for final payment for the work done in Delwood Manor Development. Mr. Ferry seconded the motion and it carried unanimously.

Mr. Spangler presented the stormwater and waiver applications to be signed. Mr. Kroft made a motion to have Mr. Sabold sign the applications. It was seconded by Ms. Bishop and the motion carried.

Dover Township is planning a flood plain restoration project. They are asking for a letter of support from Dover Borough. Council asks to get in writing what they are looking for in the letter.

Mr. Spangler and Mr. Bledsoe attended a meeting at Dover Township in reference to the new High School project. There is a developer looking at the land north of the school project. They are possibly extending Intermediate Drive thru that property to tie into Rt. 74 and Harmony Grove Road area. A traffic study will be done. They are also planning on realigning the sewer lines to tie into their own line instead of the Boroughs within 6 months. Renovations will be done to the current High School converting it into an Intermediate school.

Mr. Spangler suggested thinking about any street work that the Borough may want to look at for 2018. He spoke to Mr. Grim about some possible areas to look at like Mill Alley and 74 area and the inlet on Meadow Rd.

*Solicitor's Report* – Mr. Herrold contacted Monica Olson who is the adjuster on the Giordano potential claim. A coverage letter has not been received yet from NYCYPD insurance company. Ms. Olson feels they are probably holding off to see what the claim is and if an actual claim will be filed.

Mr. Spangler and Mr. Herrold left the meeting at 7:55 PM.

*Mayor's Report* – Mayor Dentler reported a lot of things are coming up. He will be helping at the football games. The Halloween Parade is Oct. 8<sup>th</sup> and the tree lighting ceremony in November. Mayor Dentler stated they can use help at these events if any council members are available.

*Police Report* – Mayor Dentler reported that calls were up for the month. The Police were monitoring the Dover Carnival each night and picked up a few people. The NYCYPD 2018 budget was received with a 3.43% increase for the Borough. NYCYPD has put a bid in for policing South West York County.

*Ambulance Club Report* – Mr. Raffensberger reported there were 148 calls for the month of August. He did not have the break down for the Borough due to technical issues.

*Secretary's Report* – The YCBA dinner is Sept 21<sup>st</sup> at Union Fire & Hose. RSVP due on the 15<sup>th</sup>.

A letter was received from Dover High School Student Council requesting permission to hold the Homecoming Parade. Mr. Ferry made a motion granting permission to hold the Homecoming Parade on October 13<sup>th</sup> 2017 at 6 pm. Mr. Slusser seconded the motion and it carried unanimously.

After contacting Adams Electric about the replacement lights for Delwood Mrs. Plowman was informed they are phasing out the style that was chosen by council at last month's meeting. Adams Electric will be offering the American Revolution style light which is LED and should emit just as much light as the other style. They will install one for council to look at and confirm they are suitable to replace all others in Delwood Manor.

Korporate Computing gave a verbal quote for Office 365 for \$9.95 per month. Mrs. Plowman will get a quote in writing detailing exactly what it will cover.

The blanket bond covering President Sabold and Mayor Dentler has been received. They are offering some other additional coverages if interested. After discussion of the coverages offered it was decided to get quotes on the forgery coverage and on premises coverage.

The Borough received information from Wellspan Health in reference to the "Young Lungs at Play" program. This program is to eliminate smoking especially in areas where children are present like parks and playgrounds. Mr. Kroft made a motion to have Mr. Herrold draft an ordinance that all Borough properties are

smoke free and to amend the Park Rules and Regulations Chapter 109 that the park is smoke free. Mr. Slusser seconded the motion and it carried. Mr. Slusser took his second back and Mr. Kroft rescinded his motion and revised the motion to include any tobacco products, vaping and e-cigarettes. Mr. Slusser seconded the motion and it carried unanimously.

*Treasurer's Report* – Mr. Ferry made a motion to accept the treasurer's report as presented. It was seconded by Mr. Slusser and the motion carried.

*Old Business* – Mr. Bledsoe gave his verbal resignation from the Zoning Hearing Board since he is now the Zoning Officer. He will follow with a written resignation. Mr. Kroft made a motion to accept Mr. Bledsoe's resignation from the Zoning Hearing Board effective September 11, 2017 with a letter prior to the next meeting. Mr. Ferry seconded the motion and it carried.

Council questioned if McCabe's Lawncare is doing mowing and trimming per the contract. Mr. Grim stated the mowing is ok but they are not weed whacking everything the way it is to be done especially at the fence at the plant. Mr. Kroft made a motion to draft a letter to McCabe's Lawncare letting them know that the Borough Council is not happy with the services being performed and is not up to par with the contract and that we will need to withhold future payments if it is not corrected. Mr. Ferry seconded the motion and it carried. President Sabold offered to call Mr. McCabe regarding the issues and to let him know he will receive a letter.

*New Business* –

Dates for budget meetings will be October 9<sup>th</sup>, 10<sup>th</sup> and 16<sup>th</sup> at 6:30 PM.

A meeting needs set up with Benefits Connections. Contract bids need advertised.

Bob Dentler, Fire Police Captain states he has enough fire police to close off every street for the Halloween Parade. He asks all of Borough Council as Mayor Dentler, to participate in the parade. Thornton Chevy has offered vehicles for the Council to ride in the parade.

With no further business to discuss, Mr. Ferry made a motion to adjourn the meeting with a second by Mr. Slusser. All were in favor. The meeting adjourned at 9:16 pm.

Respectfully submitted,

Brenda Plowman  
Secretary/Treasurer