

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Rd. on Monday, October 3, 2016 at 7:00 pm. The following members were present: Ms. Bishop, Mayor Dentler, Mr. Kroft, Mrs. Koch, Mr. Raffensberger, and Mr. Slusser. President Sabold was absent. Mr. Swords joined the meeting after Public Comment. Vice-President Koch called the meeting to order followed by a moment of silent prayer and the Pledge of Allegiance.

The September 12, 2016 minutes were reviewed. Ms. Bishop made a motion to approve the minutes as presented. Mr. Slusser seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger provided the fire company report.

- They responded to 14 calls in September with 3 of those calls being in the borough.
- The October calendar was reviewed. Coach Bag BINGO was added for November 6<sup>th</sup> and BINGO on October 31<sup>st</sup> is cancelled due to trick-or-treat.
- Thank you to all who helped with the Halloween Parade which lasted 1½ hours. The crowd of spectators appeared larger than in previous years.
- iPads purchased with the EMA grant are active and will soon be mounted in trucks. Thank you to council for approving the overage (not covered by the grant) to be paid from the EMA budget.
- Chief Dettinger recommends lifting the burn ban. Mr. Lentz and Mayor Dentler will confer on this.
- Mr. Slusser made the motion to approve the activities on the October calendar as corrected. Mr. Raffensberger seconded the motion and it carried unanimously.
- The office staff is updating the list of rental properties and landlord contact numbers for the fire company.

Mr. Richard Pope was present for the Recreation Board Report.

- Dover HS Band Director, Mr. Bradshaw, was contacted for musicians for the Tree-Lighting Ceremony. The band is in Hawaii for Thanksgiving so Mr. Pope is working on other options for music.

Mr. Doug Ferry, EMA Director, reported the Winter Storm Jonas refund was \$11,259.17 which is 75% of the \$15,000 submitted. The fire company's plowing expense was \$2,300 of which \$1,900 was included in the borough's total figure. Mr. Ferry is requesting that \$1,000 of the refund be paid to the fire company which is less than 75% of \$1,900. Vice-President Koch wished to table the decision until the November meeting when President Sabold would be in attendance and all agreed.

## **SEWER**

*Manager's Report* – Nothing to add.

*Engineer's Report* – The progress report for completed COA work was submitted to DEP and we are awaiting comments.

*Solicitor's Report* – Nothing to report.

*Old Business* – Ms. Bishop asked about the auger pricing. Mr. Lentz would like to complete more research. He has a quote from Snelbecker's for installation work at \$3,500. Mr. Kroft asked if advertising was required and Solicitor Herrold indicated it is not required for a repair to an existing facility.

*New Business* - None

## **WATER**

*Manager's Report* – Nothing to add.

*Engineer's Report & Solicitor's Report* – Nothing to report.

*Old Business* – Ms. Bishop asked if York Habitat for Humanity responded to council's letter requesting permission to drill a test well on their property. Mr. Lentz left a voicemail for the director, but is still awaiting a response.

*New Business* - None

## **BOROUGH**

*Manager's Report* – Mr. Lentz reported the scheduled maintenance guide for the trucks is followed. When the '02 truck had 30,000 miles on it, the transfer case oil was changed and it is soon due again. This was recently completed for the '09 truck.

### *Engineer's Report*

- Stormwater repairs on Mill Alley and Delwood Dr. will begin within 1-2 weeks.
- York Excavating will be starting the project on Butter Rd. within 2 weeks as well.

### *Solicitor's Report*

- The ordinance repealing Per Capita Tax for 2017 will be advertised on October 12<sup>th</sup> for adoption at the November meeting.
- Mr. Herrold presented Resolution 2016-08 opting in to the York County Regional Pollutant Reduction Plan development phase. Mr. Kroft motioned to pass Resolution 2016-08, seconded by Mr. Slusser and carried unanimously. Mr. Spangler noted two representatives of the borough are required for the plan development steering committee. Currently Mr. Lentz and Duane Grim are the borough's designees. Mr. Lentz suggested Mr. Spangler replace Mr. Grim since he already attends the meetings. Mr. Slusser made the motion to appoint Mr. Lentz as the primary representative and Mr. Spangler as the secondary, seconded by Mr. Raffensberger and carried unanimously.

*Mr. Herrold and Mr. Spangler left the meeting at 7:29 pm.*

*Police Report* – There was only one call in the borough for August. Mr. Dentler reported the department is currently on track to have their busiest year for calls. Ms. Bishop asked about the proposed NYCRPD budget. Ms. Hartzler explained the department is awaiting budget meeting decisions by several municipalities before finalizing its budget. Mayor Dentler intends to speak with Chief Bentzel regarding an incident he witnessed when a cruiser used excessive speed traveling through town when there were lots of children on the sidewalks.

*Ambulance Club Report* – Mr. Raffensberger reported 187 calls in July and 168 in August, for a total of 1,448 year-to-date.

*Treasurer's Report* – Mr. Kroft made a motion to approve the Treasurer's Report as presented, seconded by Ms. Bishop and carried unanimously.

*Old Business* – Mr. Lentz reported the new truck has been ordered. He will obtain a price for a polyspreader through COSTARS.

### *New Business*

- Mrs. Koch presented Resolution 2016-07 honoring Mr. Mark Clark of James R. Holley & Assoc. for his service. Mr. Kroft motioned to approve the resolution with a second by Ms. Bishop and carried unanimously.
- The Managed Services Agreement for computer support is up for renewal. Ms. Hartzler asked to table the decision until budget meetings as there is an issue with one of the computers and more information is needed.
- Mrs. Koch reviewed the 1968 lease agreement with Dover Women of Today for use of the borough building on Reservoir Dr. The lease for \$1.00/year was originally with the Jaycees and states it may be used "until

the borough has other usage for the land or building...” The Dover Historical Society has need for archive storage. The building is not climate-controlled and may have mold. It was agreed the building is too small for archival use.

- The budget meetings were discussed which are scheduled for October 11, 12, 25, and 26. There is a conflict with the 12<sup>th</sup> as the fire company’s open house for Fire Prevention Week is that evening and several members are committed to work that event. It was agreed October 12<sup>th</sup> will be removed from the advertisement and another date will be selected at the October 11<sup>th</sup> meeting if needed.

With no further business to discuss, Vice-President Koch entertained a motion from Mr. Slusser to adjourn with a second by Mr. Kroft. All were in favor. The meeting adjourned at 7:49 pm.

Respectfully submitted,

Rebecca J. Hartzler  
Secretary/Treasurer