

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, July 11, 2016 at 7:03 pm. All members were present including Ms. DiGiovanni, Junior Councilperson. Attorney Scott Lineberry was present in place of Mr. Herrold who had a scheduling conflict. President Sabold called the meeting to order. A moment of silent prayer followed.

The June 2016 minutes were reviewed and Mr. Slusser made a motion to approve the minutes as presented. Ms. Bishop seconded the motion and all were in favor.

## **PUBLIC COMMENT**

President Sabold read the fire company report as submitted by Chief Dettinger who was absent.

- They responded to 16 calls in June with 6 of those calls in the borough.
- The fire company was awarded a \$150,000 federal grant for full replacement of their Self-contained Breathing Apparatus. A special thank you was extended to Thomas and Cathy Strine, Shane DiGiovanni, and Thomas Courtney for their effort to secure the award. Mrs. Kroft stated Andrew Kroft procured the services of a professional grant writer for the project.
- The July calendar was reviewed. EBOC Training was added for July 30<sup>th</sup>. Ms. Bishop made the motion to approve the activities on the July calendar with the addition. Mr. Raffensberger seconded and the motion carried.
- President Sabold introduced Ms. Hailey Hagarman who was present seeking appointment to fill a vacancy on the Zoning Hearing Board and invited her to address council. Ms. Hagarman stated she currently serves on the Recreation Board and wishes to be more involved in serving the community. Mr. Slusser made a motion to appoint Ms. Hailey Hagarman to fill a vacancy on the Zoning Hearing Board which was seconded by Mr. Raffensberger and passed unanimously.

## **SEWER**

*Manager's Report* – Pantano Concrete will be working with Strathmeyers to install sod in a 200 ft. section of the grass strip in front of the post office and Golden Carriage on N. Main Street. Pantano Concrete is covering the cost of the work. Mr. Lentz was advised to contact the property owners with instructions to water the sod after it is laid, particularly in dry weather. Mr. Lentz planned to water the strip if necessary, using a nearby hydrant. The pointed curbs at the intersections on N. Main St. had been cut off as requested.

Mr. Lentz reported it was a busy month with draining Tank #3. Ms. Bishop asked if the written quotes were received for the epoxy repairs as requested last month and Mr. Lentz stated they were. The contractor was waiting on the ordered materials and Mr. Lentz is pushing for him to start as soon as possible. The sliplining project in Delwood was completed and both Mr. Clark and Mr. Lentz were pleased with the quality of the work and preparation of the crews.

*Engineer's Report* – Mr. Clark viewed the tapes from the completed Delwood sewer rehab project and was satisfied with the work including the point repair which has a smooth connection. He provided a Recommendation of Payment to National Water Main in the amount of \$31,591.23 which is \$38.23 over the bid. Mr. Clark requested a quote from Mr. Rehab for 2 point repairs on Maplewood Dr. which came in at \$3,310. Mr. Slusser made a motion to approve the bid from Mr. Rehab for 2 point repairs on Maplewood Dr. at a cost not to exceed \$3,310. Mr. Swords seconded and all were in favor. Mr. Clark noted the DVD showed three leaks from laterals which will need to be addressed.

*Solicitor's Report* – Nothing to report.

*Old Business & New Business* - None

## **WATER**

*Manager's Report* – Mr. Lentz requested a price from Klepper's for installation of 2 deadbolts per door at Well #5 and the township interconnection. Their original phone quote was \$300/door, but subsequently provided a revised written quote in the amount of \$562 for both locations. Mr. Lentz was instructed to move forward with the job. Mr. Slusser asked if the mowing on Locust Lane should be the homeowner's responsibility. Mr. Lentz confirmed it could be, but Dover Township is not currently charging for the mowing.

*Engineer's Report & Solicitor's Report* – Nothing to report.

*Old Business* – None

*New Business* - President Sabold reviewed a letter from Dover Township Supervisors responding to council's request for permission to exercise eminent domain within the township. The letter respectfully suggested council pursue an agreement with York Habitat for Humanity regarding the property in question. Mrs. Koch asked if it was worthwhile to spend more time pursuing a replacement well versus a settlement to purchase water. There was discussion regarding the likelihood that York Habitat would sell a portion of the land. Mr. Kroft and Mr. Lentz felt strongly the extra time and effort should be expended to secure a water source for residents of the borough since a settlement would only purchase water for a limited number of years. Mr. Kroft made a motion to prepare a letter from council to York Habitat for Humanity requesting permission to drill a test well on land they own north of the borough with the possibility of negotiating purchase of the land should the test well prove viable. Mr. Slusser seconded the motion and it carried unanimously. Ms. Hartzler and Mr. Lentz will draft the letter.

## **BOROUGH**

*Manager's Report* – Mr. Lentz reported there is a sinkhole where a stormwater lateral crosses Delwood Dr. at the intersection with E. Canal Rd. He would like to have the metal lateral televised which is in the area of the inlet being considered for repair. Mr. Lentz will get pricing and verify the pipe can be replaced with Liquid Fuels funds. No PennDOT permit will be needed.

*Engineer's Report* – Mr. Lentz and Mr. Clark examined the culvert on Butter Rd. which is in good shape with a few patches needed. There is a crumbling stone wall which should be torn out and rebuilt with poured cement. The sidewalk would be restored and hooked into the existing head wall. On the north end, a pipe needs to be replaced and a portion of wall. Mr. Clark will work on a cost estimate.

*Solicitor's Report* – Nothing to report. *Mr. Clark and Mr. Lineberry left the meeting at this time.*

*Police Report* – Mayor Dentler reported a 21% increase in calls this year and a lot of traffic accidents. Chief Bentzel reviewed the units of police time for the municipalities and Dover Borough is where it should be. A female officer was commended for her actions to apprehend a robbery suspect. Mayor Dentler indicated the police are unable to fine motels for the overdose calls to their facilities.

*Ambulance Club Report* – Mr. Raffensberger reported there were 101 calls through June 20th and 937 year-to-date.

*Recreation Board Report* – President Sabold read the Recreation Board report which indicated \$292 was received from ice cream, pretzels, and drinks and \$5 from donations for a total deposit of \$297. The next Sundaes in the Park will be on August 7<sup>th</sup> with Emigsville Band playing. The Recreation Board will be helping with National Night Out on Tuesday, August 2nd and will not have a meeting in August.

*Treasurer's Report* – Ms. Hartzler reported there was a Recommendation of Payment from Mr. Clark to pay National Water Main for the sliplining work in Delwood in the amount of \$31,591.23, making the total sewer bills for the month \$55,142.77. Mr. Kroft made a motion to accept the Treasurer's Report with the addition. Mr. Raffensberger seconded and the motion carried.

*Old Business* – Upon further discussion with Mr. Herman, it was determined a decision regarding continuing Per Capita Tax in 2017 should not be tabled until budget meetings because the work he is now doing to maintain tax rolls is preparation for the following year. There is no reason to do the work if council decides to abolish the tax. In addition, council will have to cover the fee Mr. Herman previously received from the county. Eliminating this tax would save on the cost of purchasing envelopes, postage and time spent maintaining the records. Income from Per Capita is approximately \$5,000 per year. Mr. Kroft made a motion to abolish the Dover Borough Per Capita Tax for 2017. Mr. Slusser seconded the motion and it passed unanimously.

Ms. Bishop asked if a traffic study had been initiated for Butter Rd. Mr. Lentz will put in the request. Mr. Lentz is waiting on an estimate for raising a portion of the sidewalk on Mayfield St. He will also contact A-One Concrete about a quote.

*New Business* – President Sabold reported a check made out to the borough had been forwarded from the Dover Area School District. A resident donated to the planter project which is currently on hold due to illness of the teacher involved. The check was deposited and earmarked for the project. Ms. Hartzler will contact the school to determine if the resident was thanked and informed the project is on hold. If the school did not contact the resident, Ms. Hartzler will prepare a letter.

A thank you note was received from Dover Area Ambulance Club for the borough's annual donation.

President Sabold reported the last YCBA picnic meeting was a nice event with all three York County Commissioners speaking.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Kroft. All were in favor. The meeting adjourned at 8:26 pm.

Respectfully submitted,

Rebecca J. Hartzler  
Secretary/Treasurer