

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, March 7, 2016 at 7:00 pm. All members were present except Mr. Kroft who arrived later in the meeting. President Sabold called the meeting to order. A moment of silent prayer followed.

The February 1, 2016 minutes were reviewed. Ms. Bishop made a motion to approve the February 2016 minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 24 calls in February. Three of those calls were in the borough. Two of the calls were for Fire Police. Eleven members recently attended Basic Fire Police training including the newest member, Mr. Thomas Slusser, Jr.
- Chief Dettinger reported there was a recent request from Mt. Royal Church in Dover Township to assist with pumping out their flooded basement. The chief referred them to Dover Township's fire department which refused to provide this service. Subsequently, a member of Union Fire & Hose took a sump pump to the church and rendered aid. The event was recorded as a Public Service Call. Chief Dettinger intends to document all similar calls and provide a report to Dover Township Supervisors at the end of the year. President Sabold asked about insurance issues, but Chief Dettinger felt there was no problem since it was documented as a service call.
- The March calendar was reviewed. The first gun raffle and dinner for the year will be held on April 2, 2016. Mr. Slusser made the motion to approve the activities on the March calendar with the addition. Ms. Bishop seconded the motion and it carried.

SEWER

Manager's Report

- The 2016 Preventive Maintenance Agreement with Winter Engine – Generator Services was received. This covers the 2 generators at the WWTP and 1 at the Delwood lift station. The price is \$1,471, an increase of \$60 from 2015. President Sabold asked if a load bank test had been performed and Mr. Lentz stated it was done at the time of the expansion. He will check how often this should be done and the price. It could be included as part of budgeting. Mr. Lentz is still waiting for a response from Winter Engine about an additional fuel cell for the generators.
- Mr. Lentz has been researching rates for gas and electric services through Shipley Energy and they are offering lower rates than our current contract. Our electric contract runs through September 2017, but the gas could be changed immediately. There was concern that the "fine print" can be restrictive with stipulations that result in higher bills than promised. Mr. Lentz should confirm the details of a contract with Shipley and present their proposal to council.
- Kline's hauled sludge to their facility because Springettsbury Township's plant was closed for disposal.
- We are receiving a large supply of UV bulbs and ballasts from Dover Township. Four employees from their WWTP are coming to our WWTP for a tour this week.

Engineer's Report – Mr. Clark reported the Delwood Sewer Rehab Project Phase I is over 50% complete and there is extensive restoration of the street to do. The contract stipulates the contractor must request an extension of time if the work is not finished by March 1, 2016. Clear View Excavating sent a letter requesting a 30-day extension which would allow time to complete the pipe work. Mr. Slusser made a motion to grant the requested 30-day extension for Clear View Excavating Inc. to complete Phase I of the sewer rehab work in Delwood. Mr. Raffensberger seconded and all were in favor. Mr. Clark provided an estimate of \$40,000 for Phase II of the Delwood Sewer Rehab Project to line 908' of pipe. Mr. Slusser made a motion to authorize the

borough engineer to advertise the request for bids for Phase II of the Delwood Sewer Rehab Project, sliplining 908' of pipe between MH#201 and MH#205. Mr. Swords seconded and the motion carried. Mr. Clark would like to "bump up" the time-table for Phase III of the Delwood sewer work. During recent heavy rains, Mr. Lentz popped a manhole cover on Amberview Dr. and observed very heavy flow from infiltration. The original estimate for replacement of the pipe was over \$100,000. Mr. Clark would like council to consider moving forward with Phase III this year if sufficient funds are available when Phase I & II on Delwood Dr. are completed. The price may be better if work on Oakwood Dr. is included with Amberview Dr. At the February meeting, Mr. Lentz had reported a sewer back-up at a residence on Stony Lane. Tree roots were found to be a significant problem in the line and Mr. Clark researched the feasibility of using the RootX product. This location is appropriate for using RootX due to low flow volume allowing a longer time for the product to be absorbed by the roots. Mr. Lentz could apply the product using a fire hydrant after the line was televised and additional roots cut out. The line would be blocked for a period of hours allowing the product time to penetrate. The cost would be less than \$1,000 for the product. Mr. Lentz will contact Dover Township regarding cutting roots in the line.

Solicitor's Report – Nothing to report.

Old Business & New Business - None

WATER

Manager's Report – Mr. Sabold asked Mr. Lentz the purpose of the inspection at the Well #4 site. Soil samples were taken and a representative from United Environmental believes the clean-up of the fuel leak at Rutter's is nearly finished. York Habitat for Humanity is not willing to grant permission for a replacement well on their property north of the borough unless Dover Township rezones for residential use. Ms. Bishop wondered if a settlement could be reached with Rutter's if all options for a well site had been exhausted. Mrs. Koch asked if eminent domain could be used to appropriate land for a well. Mr. Herrold stated this was a legitimate use of eminent domain, but probably not with respect to land located outside the borough limits. The USTIF fund is reimbursing the borough for engineering fees and water purchase from Dover Township as well as funding the clean-up of the leak and testing for a new well site. Mr. Lentz will check if there is a dollar cap with the USTIF fund.

Engineer's & Solicitor's Report – Nothing to report.

Old Business & New Business - None

BOROUGH

Manager's Report – Mr. Lentz presented a plan from PennDOT to modify the traffic signals at the square. It does not include time delays, but includes radar detectors and an adjustment to times. The plan key indicates 4 cameras are part of the plan, but Mr. Lentz was told only radar detectors are planned. Before signing off on the plan, Mr. Lentz will request the print be modified to accurately reflect the planned changes and request the PennDOT representative attend next month's meeting. Mr. Lentz obtained three quotes to trim the tree outside the borough office (by the garage): Mel's Tree Service - \$350; Affordable Tree Service - \$350; and Out On A Limb Tree Care - \$300. Mr. Lentz will use Out On A Limb to trim the tree and request a Certificate of Insurance from them.

Engineer's Report & Solicitor's Report – Nothing to report. Mr. Herrold & Mr. Clark left the meeting at this time.

Police Report – Mayor Dentler reported there were 9 more calls for the year-to-date compared to the same period last year. Officers performed CPR on a number of occasions recently while waiting for the ambulance to arrive.

Ambulance Club Report – There were 282 calls year-to-date.

Recreation Board Report – The Recreation Board requested council appoint Tiffany Chapman to fill a vacancy on the board. She is a borough resident and has attended three of their meetings. Mr. Slusser made a motion to appoint Tiffany Chapman to fill a vacant position on the Recreation Board. Mr. Raffensberger seconded. Ms. Bishop asked which term was being filled. There are 2 expiring in 2017 and 1 in 2018. She will take one of the terms expiring in 2017. The motion carried. Eagle Lacrosse requested the use of Ketterman Park for practice during the week and games on the weekend. They submitted the required paperwork. Mr. Slusser made a motion to approve Dover Eagle Lacrosse to use Ketterman Park for practices and games, abiding by the set rules for park use. Mr. Raffensberger seconded and the motion carried. The Easter Egg Hunt is scheduled for March 26th at 1 p.m. Mr. Pope has located a receipt from Party City for supplies for the Tree-Lighting Ceremony last November.

Treasurer's Report – Ms. Hartzler prepared Budget vs. Actual reports for 2015. The employee life insurance, and long and short-term disability policy renews on May 1. The only change was a \$60/yr. increase for the long-term disability. Mr. Swords made a motion to accept the Treasurer's Report as presented. Mr. Raffensberger seconded and all were in favor.

Old Business – The purchase of a truck was discussed. Mr. Lentz provided prices for new trucks through the COSTARS program:

Ford F250 - \$25,695	Ford F350 - \$27,375
Dodge 2500 - \$25,100	Dodge 3500 - \$29,593
Chevy 3/4T - \$28,885	Chevy 1T - \$29,995

The price to add the plow package is \$4,335. Mr. Lentz looked at a used 2004 ¾ Ton Chevy which could be purchased for \$17,500. It has 24,000 miles on it, an exceptionally big motor and 2 batteries. The factory-installed Meyer plow is in rough shape and would need to be replaced. Overall the condition of the truck is good; however, it would require a smaller polyhopper spreader than the one we use now. The dump truck cannot be used for plowing, but is used for spreading. The time frame for selling the dump truck was discussed and the options for financing the purchase of a new truck. Mr. Lentz will verify details of the Ford Municipal Lease Program including finance charges and interest rate. He will advertise the Chevy pick-up for bids.

Mr. Slusser asked if it would be a conflict of interest for him to submit a sealed bid for the Chevy truck. Ms. Hartzler will consult with Mr. Herrold.

New Business – The YCBA dinner is on March 31, 2016 at Seven Valleys Fire Hall at 6:30 p.m. Anyone who wishes to attend should notify Ms. Hartzler by March 21, 2016.

Mayor Dentler asked Mr. Lentz if something could be done about the garage at 86 S. Main St. which is falling down. He is concerned someone could be injured, especially children. It was agreed that Mr. Lentz should address the issue under the Zoning Ordinance.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Ms. Bishop. All were in favor. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Rebecca J. Hartzler
Secretary/Treasurer