

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, November 2, 2015 at 7:00 pm. Mr. Dentler was absent and Mrs. Koch arrived late. All other members were present. President Sabold called the meeting to order. A moment of silent prayer followed.

The October 2015 minutes were reviewed. Mr. Seidel made a motion to approve the October minutes as presented. Ms. Bishop seconded and all were in favor.

PUBLIC COMMENT

Chief Flohr provided the fire company report.

- They responded to 19 calls in October. Seven of those calls were in the borough. There was an estimated \$100,000 fire loss at 52 Mayfield St. The kitchen was gutted and the fire went up the stairwell to the second floor. Holes were opened in the roof and the entire contents had smoke damage. Some animals perished, although a large number were revived by emergency personnel. A monitor lizard escaped and has not been found. Chief Flohr indicated that neighbors were very helpful with caring for the many animals.
- About 200 people attended the Open House during Fire Prevention Week. Central Pennsylvania Blood Bank received about 25 donations. 200 cups of hot chocolate were handed out on Halloween along with cookies and candy.
- The November calendar was reviewed. There is a company burn at the fire school on December 5th which is before the next council meeting. Mr. Slusser made the motion to approve the activities on the November calendar as corrected. Mr. Seidel seconded and it carried.

Stephanie Brown from I4 Kenray Ave. was present to be considered for the vacant position on the Planning Commission. President Sabold introduced her and invited her to share information about herself with council. She stated she has been living in Dover for about 5 years and would like to help out in the community. When the next plan is submitted, Mr. Seidel will meet with Ms. Brown to explain what the Planning Commission does. They only meet 'as needed'. Mr. Slusser made a motion to appoint Stephanie Brown to fill the vacant position on the Planning Commission. Mr. Seidel seconded and all were in favor.

SEWER

Manager's Report – Mr. Lentz asked that council authorize paying \$60 for Mr. Grim's license renewal. During a recent rain event of 3.5 inches, the pumps at the lift station only ran for about 2 hours with no problems.

Engineer's Report – Mr. Clark reported on the bid results for the Delwood Sewer Rehab Project, Phase I with Clear View Excavation being the low bidder at \$75,000. It was noted there was a huge disparity between the high and low bidders. Mr. Dan Fiedler from Clear View is an owner-operator so is not required to pay prevailing wages. Mr. Clark has some experience with this contractor and finds him to be conscientious and good to work with. Mr. Slusser made the motion to accept Clear View Excavation's bid for Phase I of the Delwood Sewer Project at a price of \$75,000. Mr. Kroft seconded and all were in favor. The contractor will be ready to start in the next few weeks with a completion deadline of March 1, 2016.

Solicitor's Report – Nothing to report.

Old Business & New Business - None

WATER

Manager's Report – Nothing additional.

Engineer's Report & Solicitor's Report – Nothing to Report

Old Business & New Business - None

BOROUGH

Manager's Report – Mr. Seidel asked if the excavation permits for Columbia Gas were on streets that were recently paved. Mr. Lentz explained the gas company is replacing risers which are located just outside residences. There is also a leak on Fairview Ave. which Columbia Gas is going to dig up for repair. Mr. Seidel indicated he remembers an agreement was made a while ago that requires them to 'overlay' the street after an excavation. He instructed Mr. Lentz to confirm the street repair is done correctly. Stewart & Tate usually performs the patch work for Columbia Gas and Mr. Lentz feels they do a good job.

We received the bond certificates for the Verizon Wireless cell tower construction. Mr. Lentz asked if Mr. Herrold was satisfied issues with the 20-ft access easement were addressed. Mr. Herrold had requested a note be placed on the plan indicating Verizon Wireless would pave an additional portion of the access drive, beyond 25', should there be a problem with stones washing onto the road. After verifying this was done, Mr. Lentz will date the plan and release it to Rettew Associates.

The Dover Area High School submitted 4 designs for replacing/renovating the planters at the square. The first one they are planning to work on is beside Tom's on the southeast corner. The question was raised if the plantings done by the Conewago Garden Club were being eliminated. All four designs have a 'planting' element and features from any of the designs could be combined. The current plan is to do 1 planter per year. There were concerns about line-of-sight, design continuity, and space for one or more Christmas trees. It was agreed that all four bases should be the same size and material for uniformity. Mr. Kroft suggested there be a "Welcome to Dover Borough" sign on the southeast corner and an eagle statue/sculpture on the northwest corner. The remaining two planters could be left open for plantings and trees. It would be wise to keep the base about the same dimensions as the existing planters in case the school does not complete the other 3 corners. The design sketches were reviewed and the stone base was preferred over brick. Most were in favor of benches and an eagle incorporated into the design. Mr. Lentz stated students will be seeking donations, but would not be able to fund the whole project. By a raise of hands, one design was selected.

Engineer's Report – Nothing to report.

Solicitor's Report – Mr. Herrold prepared the Floodplain Ordinance which council had opportunity to review. He also submitted it to Holley & Associates, but did not receive their response before forwarding the ordinance to DCED in Harrisburg, as required before adoption. The comments from the engineer relate specifically to zoning and variance issues. Due to the adoption deadline coming up in December, Mr. Herrold is seeking approval to advertise the Floodplain Ordinance for adoption at the December 7th meeting. The ordinance, as currently written, follows the York County Planning Commission's proposed ordinance for municipalities. Mr. Herrold suggested any changes council wishes to make could be in the form of an amendment at a later date. Mr. Seidel made a motion to authorize Mr. Herrold to advertise the Floodplain Management Ordinance for adoption at December's meeting. Mr. Slusser seconded and the motion passed unanimously.

Mr. Herrold asked if there would be changes to the tax rate for 2016 as he will need to prepare the tax ordinance for adoption in December as well. The decision on a possible tax increase had not been finalized pending the outcome of several contracts the borough has out for bid. They are scheduled to be opened and awarded at a budget meeting on Friday, November 13, after which Mr. Herrold will be notified regarding the 2016 tax rate. This will leave adequate time for the ordinance to be advertised before the next meeting.

Mr. Sabold stated Penn Waste was requesting the trash collection contract be extended for an additional year with the same terms and price, even though the request for bids had been advertised. He asked Mr. Herrold if this was permissible and Mr. Herrold responded that he would advise against it.

Mr. Herrold and Mr. Clark left the meeting at this time.

Police Report – Mayor Pope reported there were 3 fewer calls in September '15 than September '14. Dover Borough has 36 fewer calls for the year-to-date compared to the same period last year. The department is up 275 calls for their year-to-date.

Ambulance Club Report – There have been incidences in Dover and the surrounding area of an approximately 20 year-old male impersonating an Emergency Medical Technician. He reportedly listens to the scanner, responds to calls wearing an EMT uniform and offers medical services.

Recreation Board Report – The Tree-Lighting event is scheduled for Friday, November 27th at 7 p.m. The police department will be blocking roads about 6:50 p.m. Mayor Pope has been asked to stay on as chairman of the Recreation Board even though he will be resigning as mayor effective December 31, 2015. The ordinance creating the Recreation Board was consulted and it did not require members to be residents of Dover Borough.

Treasurer's Report – Mr. Seidel made a motion to accept the Treasurer's Report as presented and Ms. Bishop seconded. All were in favor.

Old Business - Ms. Koch expressed concern over the number of animals apparently housed at 52 Mayfield St. where there had been a fire. Reports indicated there were 3 dogs and a number of cats which is a violation of the borough's nuisance ordinance which has a limit of two dogs or cats. The resident will likely be cited and fined by the NYCRPD for possession of a hedgehog which is illegal in Pennsylvania and an alligator exceeding allowable length. Mr. Lentz stated the ordinance limiting the number of cats and dogs is difficult to enforce since it is hard to prove.

New Business – The 2016 SPCA Animal Care and Housing Agreement was reviewed. There is no change in the fee which is \$1004. Mr. Seidel made a motion to approve the 2016 SPCA Animal Care and Housing Agreement. Mr. Kroft seconded and the motion passed.

A traffic light resolution (#2015-2) was reviewed in which PennDOT is seeking to synchronize the traffic lights on Carlisle Rd. to improve the flow of traffic, including the light at the borough square. There was discussion if the plan would include alternating turn arrows. Mr. Lentz stated the plan also includes installation of cameras. Ms. Bishop made a motion to approve Resolution #2015-2 permitting PennDOT to make signal timing adjustments and miscellaneous signal hardware upgrades. Mr. Seidel seconded and all were in favor.

With no further business to discuss, Mr. Kroft made a motion to adjourn with a second by Ms. Bishop. The meeting adjourned at 8:10 pm.

Respectfully submitted,

Rebecca J. Hartzler
Secretary/Treasurer