

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, August 3, 2015 at 7:00 pm. Mrs. Koch, Mayor Pope, and Ms. Hartzler – Secretary/Treasurer were absent. All remaining members were present as well as Ms. DiGiovanni. President Sabold called the meeting to order. A moment of silent prayer followed.

The July 2015 minutes were reviewed. Ms. Bishop stated there was a correction on Page 3, under *New Business*, last line, the word “sidewalk” should be “crosswalk”. Mr. Dentler made a motion to approve the July minutes as corrected. Mr. Seidel seconded and all were in favor.

President Sabold read Resolution #2015-1 honoring the memory and community service of Dover Borough business owner Barbara Schrum. A framed copy was presented to her daughter.

PUBLIC COMMENT

Chief Flohr provided the fire company report.

- They responded to 19 calls in July. Four of those calls were in the borough.
- A calendar for August was sent to Ms. Hartzler’s email, but was not able to be printed prior to the meeting. Chief Flohr provided a verbal report of the August activities:

August 4 – National Night Out is scheduled from 5:30-8:00 p.m. which is shorter than previous years. There are lots of prizes, particularly bicycles. Up until the past 2 weeks there were very few contributions; however, a couple of businesses donated recently which helped significantly.

August 7 – Food Auction

August 15 - Engine #6-2 to Wellsville for standby duty during their carnival.

August 15 - Piece of equipment to County Convention in Fawn Grove.

During the last part of the month, there will be clean-up and preparation for carnival which will take place before the next council meeting on September 14. Mrs. Kroft provided a flyer for the 2015 Firemen’s Carnival. She also reported that 6 meat raffles raised \$11,500 this year for the fire company. Attendance ranged from 68 to 100 people. Mr. Seidel made the motion to approve the August fire company activities as verbally presented. Mr. Slusser seconded the motion and it carried.

SEWER

Manager’s Report – Mr. Lentz plans to conduct smoke testing in the Delwood development now that the smoker is repaired. Mr. Dentler would like to observe the process.

Engineer’s Report – Mr. Clark provided a summary report from televising and flow meter results. Problems exist in the area of the Delwood lift station and Delwood Drive is one of worst streets in the development. Amberview Dr. has an inflow problem which is a primary focus of DEP for elimination. Televising indicated a significant number of large root clusters which should be addressed. Mr. Clark plans to prepare a report for submission to DEP under the COA and to compile cost estimates for next month’s meeting. This would allow us to move forward with bids for October’s meeting. Mr. Seidel asked if the biggest leak is at Maplewood Dr. where there is a 2” separation. Mr. Clark replied the tapes show clean stones at that location so rain is following down and draining there, but no infiltration was observed during televising. He would like to smoke test on Amberview Dr. and Dogwood Dr. Televising there did not indicate a problem, but the flow meter reports show spikes. Smoke testing will not show illegal sump pumps, but will indicate the presence of downspouts, foundation drains, cracks in the line, or clean-outs without lids. Mr. Lentz would like to pursue an inspection for illegal sump pumps. The report deadline for DEP is August 14th and

must include a time schedule for work. There had been a short extension due to flow meter malfunctions and smoker repairs.

Solicitor’s Report – Nothing to report.
Old Business & New Business - None

WATER

Manager’s Report – The large water meter at Dover Intermediate School is failing and we have been billing an average. Council should choose a large meter that will be used consistently to replace the current models when they fail. Exeter has provided the following options:

- 1. Multi-Jet - mechanical meter with flange and gasket - \$835.86
- 2. Octave - stainless steel with no moving parts - \$2,309.59
- 3. Octave – same as above, but with coating - \$1,911.86
- 4. Compound meter – large & small combined to capture low flow - \$2,301.03

Mr. Lentz recommends Option #1. The school will pay for the meter and install it. Mr. Seidel made a motion to approve the use of Option #1, a Multi-Jet mechanical meter for \$835.86 to replace the large meter at Dover Intermediate School and future failed large meters. Mr. Slusser seconded. All were in favor.

No additional information has been received on the Well #4 replacement project. United Environmental is working with York Habitat for Humanity on an agreement for the proposed site. Mr. Lentz provided them with names for mowing at the location. The pump is being pulled at Well #4 and it was suggested it be scrapped for cash. The open pipe at the well will be used for sampling. This is for monitoring of contamination for DEP and not for potential use purposes.

Engineer’s Report & Solicitor’s Report – Nothing to report.
Old Business & New Business - None

BOROUGH

Manager’s Report – The time is correct on the town clock, but the chimer is turned off. Mr. Desrochers found the gear was stripped on the rack arm. He doesn’t know how it happened. He quoted a price of \$550 to have the gear made and installed. Mr. Seidel made a motion to proceed with the parts and labor to repair the clock at a cost of \$550. Mr. Slusser seconded and all were in favor.

Mr. Lentz was asked if the York Co. Planning Commission was satisfied with the CDBG sidewalk project and he confirmed they were. One property will have some stone replaced under the porch and the sharp curb corners will be modified. The contractor is waiting on the final PennDOT inspection. Several members commented positively on the improved appearance in that part of town and it was also mentioned the painted parking T’s were well done which Mr. Lentz will convey to Chase Pentz.

Engineer’s Report – Mr. Clark requested the check for York Materials Group be held until he confirmed resolution of a problem with the issued tickets. He will advise Mr. Lentz when this is complete.

Solicitor’s Report – Mr. Herrold had reviewed a letter and documents received from FEMA regarding floodplain maps and ordinances. He forwarded, as requested, a copy of our current ordinance to Mr. Fitzpatrick with DCED in Harrisburg who acknowledged receipt. Mr. Herrold is waiting to hear if the current ordinance meets the new requirements which would result in no action. Otherwise, there is a possibility the ordinance will have to be modified. Mr. Herrold also reported he and Mr. Lentz will attend a hearing next Monday, with the District Justice, regarding Mr. Inch who hit and broke a gas pipe during excavation work being done without a permit.

Mr. Herrold and Mr. Clark left the meeting at this time.

Police Report – The printed Police Report was reviewed in Mayor Pope’s absence.

Ambulance Club Report – Mr. Slusser did not have the call volume figures. Dover Township is initiating a “quick response service”, but will be limiting the type of calls to which it responds. Chief Flohr commented this action was being taken in response to a conflict with Dover Area Ambulance Club regarding calls where Dover Township is responding without being dispatched and treating patients before the ambulance arrives. This issue should not impact Dover Borough as our call volume is very low. The new ambulance will be arriving shortly.

Recreation Board Report – On behalf of Mayor Pope, Mr. Dentler requested that council consider a decorating contest for the Christmas trees at the square involving local youth sports teams. The winning team could receive a \$25 gift card. No decision was required at this time and it was suggested that Mayor Pope should check if there was interest by the teams prior to council making a determination. The lacrosse team plans to donate trash cans for Ketterman Park. There is currently a vacancy on the Recreation Board.

Treasurer’s Report - Mr. Slusser asked if the bill for stone was for in-house repairs. Mr. Lentz explained the stone was provided for work done by H & H Excavating. Contracted work put out for bid would include materials, but the borough provides stone for smaller repairs. Mr. Seidel made the motion to accept the treasurer’s report and Mr. Slusser seconded. All were in favor. Mr. Seidel made a motion to pay the bills with the exception of the York Materials Group check which will be held until Mr. Clark advises all issues are resolved. Mr. Slusser seconded and all were in favor.

The CD’s are maturing at People’s Bank which now requires a checking account. Integrity Bank has a good promotion for a 12-month term at 1%. The promotion can expire at any time. Council did not wish to open a new account at People’s Bank in order to keep the funds on deposit there. Mr. Kroft made a motion to close the CD’s at People’s Bank, deposit the monies with Integrity Bank if the 1% promo rate is available and alternately, deposit the funds into our checking account if the promo rate is unavailable, pending a later decision. Mr. Seidel seconded. The motion passed unanimously.

Old Business – A question was raised regarding the care of the grass strip on N. Main St. and Mr. Lentz stated there have been no problems. He will check for loose matting which is a trip hazard. There have been no requests for permission to plant alternate vegetation.

Mr. Lentz followed up regarding painting a crosswalk on E. Canal St. at the fire hall. It would be permitted, but requires a paid traffic study. The York County Planning Commission is not currently doing studies as Mr. Don Bupp has been ill and they will be making a decision soon about future traffic studies. Mr. Dentler ordered signs for cones to be placed at that location for upcoming events.

New Business - Dates for upcoming budget meetings were discussed. A decision will be needed at next month’s meeting so council members should consult their calendars for availability. Mr. Lentz is on vacation from October 26 – 30.

With no further business to discuss, Mr. Kroft made a motion to adjourn with a second by Mr. Seidel. All were in favor. The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Rebecca J. Hartzler
Secretary/Treasurer