

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, July 6, 2015 at 7:00 pm. Mr. Seidel was absent due to illness and Junior Councilperson Ms. DiGiovanni was absent. President Sabold called the meeting to order. A moment of silent prayer followed.

The June 2015 minutes were reviewed. Mr. Dentler made a motion to approve the June minutes as written. Ms. Bishop seconded the motion. All were in favor.

PUBLIC COMMENT

Assistant Chief Dettinger provided the fire company report.

- They responded to 14 calls in June. Two of those calls were in the borough.
- The July 2015 calendar was reviewed. The Lion's Club meeting was mistakenly crossed out and is scheduled for July 23rd. There is a Meat Raffle scheduled for July 10th which was added due to the great response at the previous events. The fire company brought in \$10,000 from 5 Meat Raffles this year. Mr. Slusser made a motion to approve the activities on the July calendar. Mr. Kroft seconded the motion and it carried.

SEWER

Manager's Report

- Mr. Lentz reported Dover Township is contacting the gas company with the possibility of running a sewer line parallel to the main transmission line, for the properties north of the borough.
- Control Systems 21 moved 2 of the manhole meters to better positions and left the remaining meter where it was. Mr. Lentz intends to download data this week since there has been higher rainfall recently.
- Shrewsbury Borough finished televising the Delwood Development and found more areas to be repaired. Mr. Lentz and the engineer will be looking at the tapes.
- Mr. Dentler stated the mowing on the right-of-way at the fire hall looks great.

Engineer's Report – Mr. Clark plans to look at data from the manhole meters and televising tapes to prepare a project for submission to DEP in August. Bidding would take place in August/September for work to be done in October. Mr. Clark will be working on this project with Chad Kehew from his office.

Solicitor's Report – Nothing to report.

Old Business – Mr. Lentz stated there has been no sign of unauthorized entry at the sewer plant and the hole under the fence was filled in and grass planted.

New Business - None

WATER

Manager's Report – The annual Consumer Confidence Report was posted on the website and postcards with the web address were mailed to residents. This was a considerable savings compared to mailing letters in the past. Next year, the web address information will be printed as a note on the June 1st utility bills which will eliminate additional printing and postage. President Sabold asked if anyone came to the office for a copy of the report and there had been no one.

Engineer's Report – While working on the CDBG sidewalk project on N. Main St., the contractor did some additional work replacing curb boxes and covers. This work is not part of the block grant project and Mr. Clark requested Pantano Concrete separate the invoice to be paid from the Water Fund. The amount to install approximately 30 curb boxes is \$1,200 as agreed by Mr. Lentz and will be paid from operating funds for water when we receive the invoice.

Solicitor's Report – Nothing to report.

Old Business & New Business - None

BOROUGH

Manager's Report

- The '09 Ford was taken to Forry's Garage in Abbottstown where they decarbonized the intake, changed the fuel filter and oil, and cleaned fuel injectors at a cost of \$258.50. Mr. Dentler asked if the work could have been done in the Dover area. Mr. Lentz replied that Dover Garage would not change spark plugs or decarbonize. A quote to change spark plugs was \$437 at Car Fixers in Thomasville and \$475 at the Ford Dealership in Hanover. Forry's Garage changed the spark plugs, decarbonized, and changed the oil and air filters on the '02 truck for \$445.50.
- President Sabold asked Mr. Lentz what information he had regarding a photo of a resident spraying what appears to be "weed-kill" on the new grass strip at 33 N. Main St. Mr. Lentz had met with the resident who was complaining about weeds in the grass planted by the contractor. Pantano Concrete used a high quality seed mix which should have minimal weeds. The resident also complained that a downspout on her house was damaged, but Mr. Lentz stated the contractor only removed the spout at the bottom and replaced it when finished. It is uncertain if the spray was intended to kill grass or only weeds. Mr. Herrold advised if the spray kills the grass, the borough should notify the resident she is responsible to replant it. Mr. Lentz will follow up on the condition of the grass. It was agreed that uniformity should be maintained for the grass strip and violation notices issued if residents do not keep it mowed. Several members expressed their appreciation of the improved appearance driving through the area of the sidewalk project.
- A woman tripped and fell over the matting in the grass strip in front of the post office. Her new glasses were damaged which Pantano Concrete was taking care of. Mr. Lentz removed the netting and placed peat moss in that area.

Engineer's Report

- Mr. Clark received invoices from York Materials Group for the paving project and they were all issued to Dover Township. He requested they be reissued in Dover Borough's name. The incorrectly addressed copies will be filed in the office for the Liquid Fuels audit. The tonnage used was calculated and came in 36 tons lower than Mr. Clark estimated. York Excavating Group's invoice for installation was received. They did more milling than was required, but did not charge additional for that work. Mr. Sabold requested that for future paving projects, the borough require 2-week notice from the contractor. The 3-day notice given by York Excavating was not adequate and 4 cars were on the street because owners were away on vacation. Mr. Lentz made arrangements with the contractor to avoid towing the vehicles and believes the project was bumped up from July 13th because a window of time opened for the contractor.
- Mr. Clark reviewed a report of the final measurements for the CDBG N. Main St. sidewalk project and the contractor's totals which were close. He is waiting for a revised invoice from Pantano Concrete, eliminating \$1,200 of water-related work to be paid separately, and requests that council approve payment so the paperwork for grant funds can be initiated. The total invoice for the project will be \$154,136.88. The figure was higher than estimated due to some additional curbing and sidewalk where the ADA ramp was installed across from Butter Rd. President Sabold questioned why the curbing tapers to a sharp point at some intersections which he felt could be a safety hazard. Mr. Clark responded the curbing was installed following PennDOT's RC standards. There was discussion regarding payment of the project cost overage. Ms. Hartzler suggested adding one additional ADA ramp to the Liquid Fuels portion which would leave \$3,836.88 to be paid from Borough funds. After consideration of the anticipated invoice from York Materials Group for the paving project, there would be sufficient monies in the Highway Aid Fund to cover two additional ADA ramps (\$12,500 total for Liquid Fuels). Ms. Hartzler asked if there was additional work in 2015 budgeted for Liquid Fuels and Mr. Lentz indicated there was an inlet he would like to replace at the Delwood Development. The balance of the Highway Aid Fund would be approximately \$40,000 which would more than cover the work. Mr. Slusser made a motion to pay for two additional ADA ramps for the N. Main St. sidewalk project from Liquid Fuels

funds. Mr. Dentler seconded the motion and all were in favor. This brings the total number of ramps to be paid from Liquid Fuels to five. The balance of \$1,336.88 for the project will be paid from the General Fund.

Solicitor's Report

- The hearing for Mr. Inch has been postponed to a date in August.
- Mr. Herrold will review a package received from FEMA regarding Floodplain Management and will advise next meeting if any action is required.

Mr. Herrold and Mr. Clark left the meeting at this time.

Police Report – Mayor Pope reported there were 16 fewer calls in May '15 than in May '14, and 8 less for the year-to-date compared to the same period last year. The department appreciates the borough's donation for National Night Out which will be held on August 4, 2015. The State Police and District Attorney investigated the officer-involved shooting in Conewago Township and determined the officer acted justifiably. He was fired upon three times before he returned fire once.

Ambulance Club Report – No report was provided by the ambulance club this month. Mr. Slusser reported the new ambulance is scheduled to arrive sometime in August.

Recreation Board Report – Mayor Pope stated the *Sundaes in the Park* event scheduled for June 21 was canceled due to wet weather and field conditions. The checks on the bill list for Sarah's Creamery and Smittie's Pretzels will be used for the next *Sundaes in the Park* on July 19th. The check for Timeless Band was voided. President Sabold requested that council be notified when Recreation Board activities are canceled. Mayor Pope was unable to have the portable NYCRP sign changed because the operator was not available on the weekend.

Treasurer's Report – Ms. Hartzler indicated she had mistakenly stated the fire company annual donation was made in reply to Mr. Slusser's question at the June meeting. At that time, only the Dover Community Library and Conewago Garden Club donations had been issued. All other annual contributions have since been made including the fire company. The "budget versus actual" reports for the first six months of 2015 were included in council packs. Mr. Dentler made a motion to approve the Treasurer's Report and pay the bills as presented. Mr. Slusser seconded and the motion carried unanimously.

Old Business

- President Sabold asked if there was an update on the pine trees for Ketterman Park which there was not. It is better to transplant them later in the season.
- Ms. Hartzler prepared, as requested, a draft resolution in honor of Barbara Schrum who passed away recently. Mr. Sabold read the document and asked for council's wishes. Mr. Kroft made a motion to approve Resolution 2015-1 as read and Mr. Slusser seconded. All were in favor.

New Business

- Mr. Sabold stated the striping painted in the parking lot was well done.
- Mr. Dentler asked how the placement of crosswalks is determined. Mr. Lentz believes it would involve a traffic study by PennDOT. There has been a request for a crosswalk on East Canal St. between N. Queen St. and the fire company, particularly for National Night Out and the Fireman's Carnival. Mr. Lentz will check what the requirements would be to paint a crosswalk there.

With no further business to discuss, Mr. Kroft made a motion to adjourn with a second by Mr. Slusser. All were in favor. The meeting adjourned at 7:56 pm.

Respectfully submitted,

Rebecca J. Hartzler
Secretary/Treasurer