

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, June 2, 2014 at 7:00 pm. Mr. Seidel was absent. Mr. Slusser arrived at 7:45 due to work. The remaining council members and mayor were present. President Sabold called the meeting to order. A moment of silent prayer followed.

The May minutes were reviewed. There were no changes. Mr. Dentler made a motion to approve the May minutes, as presented. Mr. Kroft seconded the motion. All were in favor.

PUBLIC COMMENT

Fire Chief Flohr provided the fire company report.

- They responded to 16 calls in May, with 8 of those calls in the borough. There was a \$300 loss caused by someone lighting the trash in trash cans.
- The 1995 engine required about \$14,000 in repairs to pass inspection. Although this was a significant amount, it had never cost more than minimal amounts in the past.
- One firefighter would be attending training in Lewisburg.
- There were no additions to the calendar of activities. Ms. Bishop made a motion to approve the activities on the June calendar. Mr. Dentler seconded the motion and all were in favor.

Gary and Candy Graff, 317 Elmwood Drive, were present to discuss a stormwater runoff problem at their property. They claimed the problem began when the owners of 315 Elmwood Drive put an addition on their property. It had been occurring for a number of years and they had no success trying to resolve the problem with their neighbors. The runoff was causing erosion at the front corner of the properties and along the fence line between the properties. Mr. Herrold felt this was a private issue with the neighbor and recommended they consult a lawyer. They had done this and their attorney suggested they start by talking with the council to see if the borough had jurisdiction. Mrs. Graff noted the neighbor recently repaved their driveway. A rolled lip was added and they believe this will resolve the problem at the front corner where the properties meet. Mrs. Graff requested a copy of the original building permit for the addition at 315 Elmwood Drive.

Darwin Frey, 56 Amberview Drive, had several items.

- He asked if Met-Ed had responded to the request to move or add a street light at the end of Butter Road. There had been no response yet from Met-Ed.
- He also stated more people using Ketterman Park are parking their vehicles on Amberview Road close to the stop sign. This makes it difficult to see when attempting to turn on to Butter Road. He questioned if "No Parking Here To Corner" signs could be added. It was noted the curbing is painted yellow at the distance specified by state law.
- There has been a very loud motorcycle passing his home. If he can determine a consistent time that it goes past, it was suggested that he should contact the police.

SEWER

Manager's Report

- The storage tank registration permit for the 5,000 gallon alum tank was received.
- Mr. Lentz was due to renew his sewer license. He asked if the council would pay for this. There were no objections.
- A letter was received from the PA DEP regarding the overflows at the Delwood Lift Station. They were requiring the borough to submit, within 90 days, a plan of action to reduce inflow/infiltration. Mr. Lentz was working with Holley's on a response letter. He planned to move two of the manhole meters so all three would be in Delwood to begin collecting data. One suggestion was to increase the size of the sewer main between the lift station and the next manhole toward the sewer plant. Mr. Sarpen was

not in favor of this option and felt the borough should focus on reducing inflow and infiltration. Mr. Sabold noted the sewer system for Delwood was based on the number of homes and since the number did not increase, that added infiltration was the cause of the overflows. Mr. Lentz noted the incident dates the DEP mentioned involved a state of emergency due to heavy rainfall or other special circumstances. It was his understanding that operational problems during extreme weather could not be penalized.

Engineer's Report –Mr. Clark reviewed the revised bids to line the sewer main on North Main Street. A tabulation of the bids was provided for the council. Three companies bid to clean, video inspect and install a fold and form liner. The low bidder was Mr. Rehab at a total cost of \$22,394.40. Mr. Kroft made the motion to accept the bid from Mr. Rehab at a cost of \$22,394.40. Ms. Bishop seconded and it carried with all in favor.

Solicitor's Report – Nothing to report.

Old Business & New Business – None.

WATER

Manager's Report

- Mr. Lentz reported there are about 20 new water meters remaining to be installed.
- He received a letter from the Susquehanna River Basin Commission. They approved the proposed site for the new well. He called Justin Shappell to get an update, but had not received a return call yet.

Engineer's Report – Nothing to report.

Solicitor's Report – Nothing to report.

Old Business & New Business – None.

BOROUGH

Manager's Report

- Mr. Lentz elaborated on the repairs made on the 2009 Ford. Car Fixers took the initiative to see if the work would be covered under the warranty. If they had not done this, the repairs would have cost over \$2,000.
- Mr. Sabold asked if there was a status update on Rutter's building permit. Mr. Lentz had not been contacted again. Mr. Herrold stated he received a letter from Rutter's attorney. He was out of the office last week and had not reviewed it. He would contact Mr. Lentz to discuss it once he had.
- Mr. Sabold asked if there was a timeline for the street work planned for this year. Mr. Clark expected to have bids for the July meeting. Mr. Sabold stated there was a gas leak which Columbia Gas needed to repair and this should be done before the paving. Mr. Lentz would follow up on this. He reported he was planning to repave Edgeway Road, Fairview and Gross Avenues.
- Ms. Bishop asked if anyone followed up with Dover Area School District regarding reimbursement for damaged streets caused by construction vehicles during the remodeling of the elementary school. Mr. Clark stated he spoke to Jeff Rehmeyer, the solicitor for the school district, months ago. At that time, he told Mr. Clark any further contact would be with Mr. Herrold. Mr. Herrold would follow up on this. Mr. Lentz stated he recalled the Planning Commission and Zoning Hearing Board told the school district that they would be liable for any damages construction vehicles caused to the streets.
- Mr. Lentz got a quote for a spray-on bed liner for the 2009 Ford. The quote was \$695. This would protect the bed of the truck. Ms. Bishop made a motion to authorize to have the truck bed lined with Rhino lining at Mt Zion Off Road at a price of \$695. Mr. Kroft seconded her motion. All were in favor.
- The Comprehensive Plan must be updated every ten years. The last plan update was done jointly with Dover Township and a grant covered the cost. Dover Township contacted Mr. Lentz to see if the borough would like to jointly update the Comprehensive Plan again. They were again applying for a

grant to cover the cost. Ms. Bishop made a motion to authorize the manager to contact Dover Township to participate in the Comprehensive Plan revision. Mr. Kroft offered a second to the motion and it carried.

Engineer's Report

- Mr. Clark prepared the CDBG application for projects to be done in 2015 and 2016. The projects were for Phase 2 and 3 of additional curb and sidewalk replacement. They were split into two \$100,000 projects. Phase 2, requested for 2015, would start at the square and go south. For 2016, Phase 3, the work would begin at Reservoir Drive and proceed to Mill Alley. A resolution was required to file the grant application and authorize the council president to sign the applications. Mr. Dentler made a motion to approve Resolution 2014-06. The second was provided by Ms. Bishop and it carried with all in favor.
- Mr. Clark reported the county received the money for this year's CDBG project, but because the state had not assigned project numbers, the money had not been released. A final decision regarding the design for the sidewalk project would be needed soon. Mr. Sabold asked if it would be soon enough if it was placed on the agenda for the July meeting. Mr. Clark believed it would be since the sewer rehab project needed to be completed first. He reiterated that the county wants the commercial businesses to contribute toward the cost of their portion of the project.
- The current CDBG project required a public meeting to inform residents of the project and to allow them to give input.
- Mr. Kroft asked Mr. Clark if there was any progress on the planter project. Mr. Clark checked with the York County School of Technology and students no longer do this type of project. He had not been able to reach his contact at Kinsley.

Solicitor's Report – Mr. Herrold provided an update on Robert Swords, 75 South Main Street. The district justice set a deadline of June 30 for him to pay court costs and to start repairs on his garage. He confirmed with Mr. Lentz that Mr. Swords had not applied for a permit to start the repairs.

Police Report

- There were 10 more calls in April, and 1 less call for the year-to-date compared to the same period in 2013.
- One officer was hired after completing his probationary period. One probationary officer resigned.
- The mayor would be meeting with the chief tomorrow. He would make him aware of the loud motorcycle reported by Mr. Frey.

Ambulance Club Report – Mr. Slusser reviewed the written reports. There were no additions.

Recreation Board Report

- Sundaes in the Park would be held on June 15 from 3 to 5:30 pm. Wayne Snelbaker's band would be performing and Sarah's Creamery was providing the ice cream.
- Planning continues for the anniversary celebration in August. The Dover High School Band, Central Fife & Drum Corps and Kilty Band have confirmed participation.
- Bob Evans will be holding a fundraiser the week of 6/16 to 6/22 from 7am to 9pm. They would donate 15% of sales to the anniversary celebration. People would need to present a flyer for the borough to receive the money.

Treasurer's Report

- Mrs. Shirey added a bill received from Mr. Herrold's office to the General Fund bills. There were no other changes.
- Ms. Bishop asked if a credit was received from Comcast. Mrs. Shirey reported the internet at the WWTP was working so a credit was not requested.
- Mr. Sabold asked Mr. Lentz to elaborate on a bill from R. S. Bortner to relocate a water meter. Mr. Lentz stated access to it was blocked by the water heater. He tried to change the meter himself and was not able to so he asked the plumber to install it. Once the plumber started, they realized the meter could

not be installed without relocating it. This took several hours. Several council members asked why the homeowner was not billed. Mr. Lentz explained the homeowner left for work and once the plumber started he had to make a decision. Since the homeowner did not authorize the work, he did not bill them for it. The issue was debated. Mr. Sabold suggested a policy stating that alteration of anything in front of the water meter is prohibited. He proposed putting it on the website.

- The mayor asked Mrs. Shirey about the check reissued to Orange Mite. She explained the original check was lost.

Mr. Dentler made a motion to approve payment of the bills, as amended. Mr. Slusser seconded. All were in favor.

Old Business

- Ms. Bishop asked Mr. Lentz if he followed up on a complaint which a resident made to her about tall weeds at a property on Butter Road. He suggested the resident fill out a complaint form so he had specific details about their concern.
- Ms. Bishop asked if any progress was made on creating forms for use of the park facilities. Mrs. Shirey stated she and the mayor had not met yet to work on it.

New Business

- The council wanted to schedule a special meeting with a representative from Benefit Connections to discuss employee health insurance. They decided on July 29. Mrs. Shirey would contact Benefit Connections to see if someone would be available on this date.
- The Employee Manual does not include a Bereavement/Funeral Leave policy. Mr. Sabold suggested the council should discuss adding this. It was decided an executive session would be held after the July 29 special meeting.

With no further business to discuss, Mr. Kroft made a motion to adjourn with a second by Ms. Bishop. All were in favor. The meeting adjourned at 8:18 pm.

Respectfully submitted,

Janet T. Shirey
Secretary/Treasurer