

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, October 7, 2013 at 7:00 pm. Mr. Sabold was absent. The remaining council members and mayor were present. Vice-president Koch called the meeting to order. A moment of silent prayer followed.

The September minutes were reviewed.

- Page 4, under Old Business and the last sentence. Mr. Seidel suggested the words 'correctly chiming' should be reversed.

Mr. Seidel made a motion to approve the minutes, as corrected. Mr. Dentler made the second to the motion. All were in favor.

PUBLIC COMMENT

The fire company report was provided by Chief Flohr.

- They responded to 32 calls in September, but only 10 of those calls were in the borough.
- The car show/yard sale held this past Saturday was a success.
- The Halloween Parade was held on Sunday. They had the largest number of participants in the parade since they have been organizing it. There were some problems this year. Northern Regional was short of help closing the roads and the fire police had to assist them. Dover Baseball scheduled games at the Dover Intermediate School, so the parking lot was being used. The fire company uses this parking lot to organize the participants. They had to close some roads at the last minute and used Intermediate Avenue and Newlon Road to line up the parade. Some residents in that area were upset about the inconvenience.
- This was Fire Prevention week. They had multiple activities scheduled, including the annual open house on Wednesday night from 6 to 9 pm. There would be food and activities.
- There were several additions to the calendar. October 11 they would be having fire drills at the schools in the borough. October 26 they would provide an engine to help light an area during a band show. They would provide standby during the Farmer's Fair in Dillsburg on October 18. Prior to the next meeting, November 2 and 3 they would be participating in live burn training at the York County Fire School. Mr. Seidel made a motion to approve the activities on the October calendar. Ms. Bishop seconded and all were in favor.
- Chief Flohr presented a plaque to the borough for supporting the Halloween Parade.

Darwin Frey, 56 Amberview Drive, stated he was concerned about the lack of a street light at the intersection of Butter Road and North Main Street. He noted there is one about half a block south. He questioned if this could be moved to help light this intersection. Mr. Kroft stated the request would need to be submitted to Met-Ed. There was no further discussion.

Lonnie Holtzapple, 10 Mayfield Street, asked for clarification of the ordinance which applies to barking dogs. There has been an ongoing problem with the dog at 12 Mayfield Street. It barks continuously. They keep it in the house now, but it still barks all day. Mr. Holtzapple spoke to the owner and she stated they have done everything they can to alleviate the problem. Mr. Herrold did not know if the ordinance could be enforced for a dog inside the house but he would research it. He also suggested Mr. Holtzapple could speak to the neighbor about trying a bark collar on the dog.

SEWER

Manager's Report

- Hach sent the renewal for the preventive maintenance contract for equipment at the plant. The cost would be \$3,823.90 for one year. Mr. Seidel made a motion to approve the renewal of the preventive maintenance contract with Hach, at a cost of \$3,823.90. Mr. Dentler seconded and the motion carried.

- There was a sludge spill into the creek on October 4. A pump being used to pump water off the top of tank # 3 moved and allowed the hose to drop down into the sludge. The PA DEP was notified. Mr. Lentz called Miller's and Kline's to assist with the clean-up. He set up a sand bag dam in the creek and this contained the spill. DEP was pleased with the results of the clean-up. They are requiring that Mr. Lentz submit a letter explaining what occurred and what steps would be taken to prevent a recurrence. The borough will receive a violation, but the DEP representative did not believe there would be a fine.
- Mr. Seidel asked if the manhole meters were currently installed. Mr. Lentz reported they are, but the weather has been dry so there was little data to review.

Engineer's Report – Mr. Clark had nothing to report.

Solicitor's Report – Mr. Herrold had nothing to report.

Old Business – Ms. Bishop asked if Mr. Lentz had received the drawings for the catwalk. He had not and stated he would be contacting the Schreiber representative again.

New Business – None.

WATER

Manager's Report- Mr. Lentz reported he got prices to install a plastic safety bollard at the fire hydrant at 4 South Main Street. A 24" yellow plastic cylinder would be \$99.20. It was noted a hollow plastic cylinder would not protect the hydrant. As an alternative, Mr. Lentz suggested a hollow metal pipe could be installed and then filled with concrete. The council felt this would provide more adequate protection.

Engineer's Report – Mr. Clark reported Chad Kehew received notice from the PA DEP that the 20 year Water Allocation expires 3/28/14. The application is about 40 pages long and the approval process can take a while, so he has begun work on it. He asked Mr. Clark to discuss the options with the council so he would know how they wanted him to proceed. There were two – First, a four year extension can be requested. The borough's permit would expire the same year as Dover Township's; however, it cannot be submitted cooperatively with the township. The only benefit to the extension is that it postpones submitting the lengthy application. Second, the renewal application can be submitted and the borough will receive another 20 year permit. Mrs. Shirey asked Mr. Clark to ask Mr. Kehew if he could estimate the engineering cost to complete the application so she could include this in the budget. Mr. Kroft made a motion to renew the ~~20 year contract to purchase water from Dover Township~~ Water Allocation Permit for 20 years. Ms. Bishop seconded the motion and all were in favor. (Amended incorrect wording of the original motion per the 11/4/2013 minutes.)

Solicitor's Report – Mr. Herrold had nothing to report.

Old Business – None.

New Business – None.

BOROUGH

Manager's Report

- Mr. Lentz informed the council that Penn DOT was requiring a change order to enlarge the size of the base repair on Edgeway Road and Fairview Avenue. The net change would be an increase of \$5,341.90. Mr. Seidel made a motion to approve the contract change order No. 2-Rev. Mr. Kroft made the second. It carried with all in favor.
- Discussion of rebuilding the planters at the square had been tabled until the fall. Mr. Lentz reminded the council that the cost per planter to tear down and rebuild them would be \$1,175. If the planter requires a footer there would be an additional cost of \$785. This would bring the cost to \$1,960 per

planter, or a total of \$7,840 if each planter needs a footer. Since this was significantly more than what was budgeted it was decided it would be budgeted for 2014.

Engineer's Report – Mr. Clark had nothing to report. The council had received an email from Dave Lipinski regarding the Stormwater Management Ordinance. He asked if the borough wanted to proceed with adoption of the stormwater management ordinance or if they wanted to wait and see if Lancaster County was successful in negotiating any changes in exemptions with the PA DEP. Mr. Clark was unaware of the email, so the issue would be tabled. Mr. Seidel made a motion to table the discussion. Mr. Hess seconded and it carried.

Solicitor's Report

- Mr. Herrold reported he returned the Cable Franchise Ordinance to the Cohen Law Group so they could forward it to Comcast for their signatures.
- He asked if Mr. Lentz had received the revised traffic study for Butter Road. Mr. Lentz gave him a copy. Mr. Herrold stated he would prepare and advertise the ordinance for adoption at the November meeting.

Police Report – Mayor Pope reported there was one more call in August compared to August 2012, and 34 more calls for the year-to-date compared to the same period last year. This was an increase of 5.44%.

Ambulance Club Report – Mr. Hess reported the issue of the paramedics and medic units is still unresolved. Peggy Durnin believes they will have to wait and see how it plays out. A discussion followed where it was stated that it is likely ambulance services will become regionalized and/or ambulance service companies will become the providers. Local ambulance service is becoming cost prohibitive.

Recreation Board Report

- The annual Tree Lighting Ceremony will be held on November 29. They will need people to donate cookies.
- Dover Community Orchestra/Orange Mite Studios approached the mayor to ask if they would be allowed to hang a banner over Main Street (Route 74) several times a year when they have events to advertise. Several times they have not been able to advertise at the square because someone else had reserved the same time period. The mayor asked if there were any objections if he was willing to gather the information. The council had no objections, but it was noted someone should check with Penn DOT and Met-Ed.
- A York County high school student contacted the mayor to request a 'key to the city'. It is his goal to get a 'key' from every borough in the state for a senior project. There were no objections as long as it was not expensive. Mayor Pope reported the young man was willing to do volunteer work to get the key.
- Mrs. Koch asked the mayor if he had an estimated cost for supplies for the tree lighting ceremony. He estimated it at \$75 to \$100. The group providing music would receive a donation and the cost of any food supplies should be the only expenses. She stated the Rec Board was already over budget for the year. Mayor Pope questioned this because the Rec Board collected money at two Sundaes in the Park. It was his understanding that money they collect was deducted from their expenses.

Treasurer's Report – There were no changes to the bill lists. Mr. Kroft offered a motion to approve payment of the bills. Mr. Dentler seconded the motion. Five were in favor. Mrs. Koch was opposed.

Old Business – The council members were reminded of the October 22 and 23 budget meetings at 7 pm.

New Business

- At a recent York County Boroughs Association dinner a request was made for municipalities to donate items for door prizes to be given away at the annual dinner in November. Mayor Pope suggested that donations could be solicited from local businesses rather than spending borough funds. He offered to do this. There were no objections.
- Mrs. Shirey informed the council that due to time constraints she would not be able to provide all of the information she traditionally has in the budget folders. The council discussed the items they would

like to receive and those they felt they did not need if she did not have time to prepare them. She also asked how far in advance of the meetings they would like to receive the folders. The consensus was that they would like to receive them no later than the Friday prior to the meetings.

With no further business to discuss, a motion to adjourn was offered by Mr. Kroft, with a second by Mr. Hess. The motion carried. The meeting adjourned at 8:35 pm.

Respectfully submitted,

Janet T. Shirey
Secretary/Treasurer