

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, August 5, 2013 at 7:00 pm. Mrs. Koch was absent. The remaining council members and the mayor were present. President Sabold called the meeting to order, followed by a moment of silent prayer.

The July minutes were reviewed. There were no changes. Mr. Dentler made a motion to approve the minutes, as presented. Mr. Hess seconded the motion and it carried.

PUBLIC COMMENT

Chief Flohr gave a report for the Dover Fire Company.

- They responded to 14 calls in July. Three of those calls were in the borough.
- The York County Department of Emergency Services is updating the programming for the radios and pagers used by emergency services. They are switching to a narrow band system.
- National Night Out would be held at the fire company tomorrow evening. There would be lots of food and activities.
- Chief Flohr noted the annual fireman's carnival was not on the August calendar. Also, Dover Area School District invited the emergency services providers within the school district to a 'meet and greet' spaghetti dinner on August 27. Mr. Seidel presented the motion to approve the activities, as corrected, on the August calendar. Ms. Bishop seconded the motion. All were in favor.

SEWER

Manager's Report

- Mr. Lentz explained that Hach repaired the third flow meter without authorization. He had requested the meter be returned unrepaired, as instructed by the council. They charged the borough for the repair, at a cost of \$1,676.65. Mr. Lentz had documentation which showed the meter had been repaired before he notified them it was to be returned. Hach issued a credit for the charge.
- Mr. Lentz asked the council how they wanted him to proceed with quotes for a catwalk for tank # 3. He felt the engineer's office should be involved. He also suggested Schreiber could be consulted since they supplied the specifications for the tank. The council agreed with his recommendations.
- Mr. Lentz reported the PLC program was disabled by a lightning strike. It was reprogrammed. This occurred previously, so diodes would be installed to help prevent future power surges. Mr. Sabold recommended that Mr. Lentz note this on the plans for future reference.

Engineer's Report – Mr. Clark had nothing to report.

Solicitor's Report – Mr. Herrold had nothing to report.

Old Business – None.

New Business – None.

WATER

Manager's Report

- Mr. Lentz reported digging for a test well planned for this month was postponed. Justin Shappell informed him a new consultant was brought in and they need time to familiarize themselves with the project. Mr. Shappell believed this would postpone digging of the test well until January.
- An Available Operator request form was received from the PA DEP. The charge to file this is \$100.

- The fire hydrant in front of 4 South Main Street was struck by a tractor trailer. It spun around, but did not break. It was noted that tractor trailers turning south from Canal Street will continue to be a problem with this hydrant. Installing a bollard was discussed as a way to protect it.

Engineer's Report – Nothing to report.

Solicitor's Report – Nothing to report.

Old Business – None.

New Business – None.

BOROUGH

Manager's Report

- Mr. Lentz reported the results of the traffic study on Butter Road. The recommendation of the traffic engineer was to update the existing no parking zone so it extends from Meadow Road to just west of Amberview Drive on the south side of Butter Road. Mr. Seidel made a motion to authorize Mr. Herrold to prepare an ordinance to increase the no parking zone from Meadow Road heading east to the current no parking zone in accordance with the traffic study. Ms. Bishop seconded the motion. Five were in favor. Mr. Dentler was opposed.
- Mr. Lentz received an email from Dave Lipinski regarding York County's MS4 project. The county requested letters of support from municipalities for their 'county wide' approach. This would allow them to get grants to help fund the project. The borough would not contribute any financial support because we currently have a waiver; however, if the waiver is revoked in the future it would be more cost effective to participate with the county. There were no objections to sending a letter of support. Mr. Lentz was instructed to do this.
- Mr. Clark stated the borough was eligible to receive \$100,000 in Community Development Block Grant (CDBG) monies to replace curbs and sidewalks on North Main Street. He provided a list of the properties in the area approved. The total amount eligible for replacement was \$101,622.22. He explained that the York County Planning Commission (YCPC) asked if the council wanted to use some of the grant funds to cover the estimated \$15,000 for engineering fees. If the engineering cost is included, this would reduce the amount available for the sidewalk and curb replacement by that amount. The council discussed this and did not feel they wanted to use borough funds to cover the engineering costs. Mr. Seidel made a motion to use CDBG money to cover the cost of engineering fees. Mr. Kroft seconded the motion. All were in favor.
- Mr. Sabold stated it appears someone is living in the camper parked in the side yard at 201 Gross Avenue. Mr. Lentz stated he would investigate this and would discuss the situation with Mr. Herrold.
- It was also noted the owners of 201 Gross Avenue are having multiple yard sales. Mr. Seidel stated he would follow up on this through his employer, the PA Department of Revenue.
- Mr. Sabold stated he believes the town clock is not chiming correctly. Mr. Lentz noticed this also. He would contact Mr. Desrochers to check it.

Engineer's Report – Mr. Clark reported the stormwater ordinance is complete. Dave Lipinski suggested the council hold a special meeting so he can review it with them. The council agreed with the suggestion. Mr. Lipinski would contact Mrs. Shirey with several dates and she would contact the council members to determine a mutually convenient date for the special meeting.

Solicitor's Report -Mr. Herrold was instructed to proceed with advertising the new cable franchise agreement for adoption at the September meeting.

Police Report

- Mayor Pope reviewed the monthly police report. It showed there were five more calls in June 2013, and 10 more calls for the year-to-date compared to the same periods last year.

- He reported Chief Bentzel would be providing an additional report twice a year relating to the crime rate. The crime rate the first six months of 2013 was 21.37% compared to 18.52% in 2012.

Ambulance Club Report – Mr. Hess reported the July monthly meeting was cancelled.

Recreation Board Report

- Mayor Pope reiterated that National Night Out would be held tomorrow night at the Dover Fire Company from 6 to 9 pm. They are planning on attendance of at least 1,500 people. There would be a free food, entertainment and great door prizes!
- Elaine Kroft, a volunteer with the Dover Fire Company, announced they need more people to help with bingo at the fireman's carnival. She asked if members of the Recreation Board, council or employees would be willing to help.

Treasurer's Report – There were no changes to the bill lists. Mr. Lentz reported a wildlife control person was brought in to trap and remove skunks at a vacant property. He informed Mrs. Shirey a lien should be filed against the property for the cost. Mr. Seidel made a motion to approve payment of the bills, as presented. Mr. Dentler seconded his motion and it carried.

Old Business – None.

New Business

- Representative Seth Grove's office requested permission to use the borough office to hold another town meeting on October 10. There were no objections.
- Mrs. Koch had sent an email requesting the council discuss repainting the T's marking parking spaces on borough streets. Mr. Lentz stated this was scheduled to be done.
- Mr. Sabold read a letter from Friends of the Dover Library thanking the council for the donation.
- Mr. Sabold asked Mr. Lentz to remove the sign on the front door. It is very faded.
- Mr. Seidel noted the shrubs in front of the borough office need to be trimmed. They are blocking the spotlight for the flags.
- Mr. Hess noted the banners on the telephone poles are in bad shape and need to be replaced. Mrs. Shirey reported Mrs. Koch recently requested copies of all the information from the first project because she planned to offer to organize this project.

With no further business to discuss, a motion to adjourn was offered by Mr. Hess, with a second by Mr. Dentler. All were in favor. The meeting adjourned at 8:07 pm.

Respectfully submitted,

Janet T. Shirey
Secretary/Treasurer