

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, July 1, 2013 at 7:00 pm. Ms. Bishop and Mr. Lentz were absent. The remaining council members and the mayor were present. Mr. Schaumann attended in place of Mr. Herrold. President Sabold called the meeting to order. A moment of silent prayer followed.

The June minutes were reviewed. There were no changes. Mr. Dentler made a motion to accept the minutes, as presented. Mr. Kroft seconded the motion and it carried with all in favor.

## **PUBLIC COMMENT**

Fire Chief Rodger Flohr provided a fire company report.

- They responded to 28 calls in June. Four of those calls were in the borough.
- Due to a new ruling the fire hoses were professionally tested. It was determined that half of them could not be tested because they are at least 25 years old. All of the hoses tested passed. All of the 3-inch hose is also over 25 years old, but it was not required to be tested. They are applying for grants to help with the cost of replacing the older hoses.
- There were no additions to the calendar. Mr. Seidel made a motion to approve the activities on the July calendar. Mr. Dentler seconded his motion. All were in favor.
- The breakfast they served, as part of the Civil War Remembrance, was successful.

Madelyn Shermeyer, 3771 Admire Road, Dover was present as a representative of four Dover Township supervisors - Monica Love, Michael Husson, Chuck Richards and Madelyn Shermeyer. She read a statement which apologized if comments made by Dover Township Supervisor, Matt Menges caused distress. Mr. Menges had written a letter to the editor that appeared in the York Daily Record in June. They felt the letter cast a negative light on the relationship between the borough and the township. She thanked Lori Koch for her response to Mr. Menges' letter in her own letter to the editor.

## **SEWER**

### *Manager's Report*

- Mr. Sabold announced Mr. Lentz was away on vacation. Mr. Grim was asked to attend in his place but he had a commitment.
- Mr. Sabold reported Mr. Lentz proceeded with replacement of a failed skimmer pump motor based on recommendations from Dennis Sarpen and Ross Industrial. They felt a 3-phase motor was the best option to prevent future failures. One was ordered at a cost of \$1,270.

*Engineer's Report* – Mr. Clark reviewed the contents of a letter from the PA DEP, dated May 31, 2013 (not received by Holley's office until 6/11/13), regarding the Chapter 94 report. The Delwood Manor lift station does not have back-up power and during power outages sewer overflows occur. The letter cited the borough must comply with Section 36 of the Domestic Wastewater Facilities Manual (DWFM). This would require the borough to install an emergency power back-up generator. The letter requested a plan and schedule of how the borough would meet this requirement. Mr. Clark reported the estimated cost of the generator was \$19,000 and the installation at \$7,000. Additional funds were recommended to cover the cost of parts also needed, for an estimated total cost of \$30,000. Snelbecker Electric recommended purchasing the generator on a Costars contract. This eliminates the requirement to advertise the purchase for bids. Mrs. Shirey questioned that since this was a sizeable purchase and it had not been budgeted, could the purchase be postponed until next year and money could be allocated for it. Mr. Clark believed the borough could request this. He reported a response was required within 15 days of receipt of the letter. Holley's office requested an extension so it could be discussed at the July council meeting. An extension was granted until July 3. Mr. Hess recalled there had been a transfer switch in the control panel before the pumps were upgraded several years ago. No one knew if it was

still there. If it is there this could save some money on installation costs. It was decided the response to the letter would state the borough would comply with the requirement within 120 days. This would allow time to purchase the generator and get it installed.

*Solicitor's Report* – Mr. Schaumann had nothing to report.

*Old Business* – None.

*New Business* – None.

## **WATER**

*Manager's Report*

- When excavating began to replace the water main on Edgeway Road, it was discovered it was a service line to one home rather than a water main. The water maps showed it as a water main. Work on the project was stopped. Since there was a signed agreement with a contractor, the council would need to make a decision whether to cancel, modify or proceed with the original project. Mr. Clark prepared a list of five options which were reviewed. Detraglia Excavating submitted a bill for the expenses they incurred to mobilize and start the work. The total for equipment and materials was \$5,403.75. The council debated the options and decided to choose Option # 3, which would involve reimbursing the contractor for the expenses they incurred and leave the water service line as is since it only serves one property. Mr. Seidel offered the motion to choose Option # 3, which included reimbursing the contractor in the amount of \$5,403.75. Mr. Kroft seconded and the motion carried.
- Mr. Clark stated Mr. Lentz had informed him the borough was granted permission to dig a test well on the lot along Meadow Road.

*Engineer's Report* – Mr. Clark had nothing to report.

*Solicitor's Report* – Mr. Schaumann had nothing to report.

*Old Business* – None.

*New Business* – None.

## **BOROUGH**

*Manager's Report* – There were no additions to the written report. Mr. Sabold asked if results were received for the Butter Road traffic study. Mrs. Shirey reported the bill for the study was received but as far as she knew the results were not returned yet.

*Engineer's Report* – Mr. Clark stated Mr. Lentz asked him to find out how the council wanted to proceed with the street repairs on Edgeway Road. There has been prior discussion that base repairs would be done this year and final paving next year. There was no update regarding negotiations between Dover Area School District and Warfel Construction to determine liability for damage to Edgeway Road and Fairview Avenue. It was noted the amount budgeted was to perform base repair and paving on Edgeway Road. Street repairs for damages on Fairview Avenue had not been budgeted; however, Fairview Avenue was also in bad condition. It was decided base repair should be performed on Edgeway Road and Fairview Avenue this year. Final paving would be postponed until next year. Mr. Seidel made a motion to do base repair on Edgeway Road and Fairview Avenue this year. Mr. Dentler seconded the motion and all were in favor.

*Solicitor's Report* – Mr. Schaumann stated Mr. Herrold requested a decision from council regarding advertising the new Comcast cable franchise ordinance for adoption at the August meeting. Mr. Seidel made a motion to authorize the borough solicitor to advertise the cable franchise ordinance. Mr. Kroft seconded the motion and it carried.

*Police Report*

- Mayor Pope reported there were five less calls in May, but five more calls for the year-to-date compared to the same period last year.
- The police union agreed to open contract talks early. He was asked to serve as a negotiator.
- Mr. Sabold asked the mayor to thank Northern Regional for the use of their digital informational sign to advertise Recreation Board events in the borough.

*Ambulance Club Report* – Employees are helping with maintenance on the outside of the building. They are being paid for their time rather than contracting the work out.

*Recreation Board Report*

- Mayor Pope announced the first Sundaes in the Park was held on June 16. It rained in the middle and a lot of people left.
- The Civil War Remembrance went very well. They were pleased with the attendance. He thanked the fire company for having the breakfast in the morning and supplying cones for parking. The vendors who sold food were satisfied with the amount of business. The Boy Scouts and Girl Scouts were a big help. Mr. Sabold and Mayor Pope thanked the Recreation Board members for their work.
- The second Sundaes in the Park will be held on Sunday, July 14. The Dover Orchestra will perform.
- Jennifer Pope resigned from the board because she moved out of the borough.

*Treasurer's Report* – Mrs. Shirey added the bill for Detraglia Excavating to the Water Bill list and provided an updated bill total. There were no other changes. Mr. Seidel made the motion to approve payment of the bills, as corrected. Mr. Hess gave the second and it passed.

*Old Business* – None.

*New Business*

- The Conewago Garden Club sent a thank you note for the donation they received from the borough. It also stated they plan to plant a tree in Ketterman Park in memory of Gayle Heagy.
- Mr. Hess stated the spotlight which lights the flag, in front of the borough office, is blocked by a flowering bush. It was also noted the shrubs should be trimmed. Mr. Lentz would be informed to trim the bushes and shrubs.
- Council members commented there are many ordinance violations throughout the borough, especially for grass and weeds in sidewalks. Letters should be issued for a variety of violations. Mr. Sabold reported he spoke to Mr. Lentz this week and asked him to send several notices about grass and weeds. It was noted 73 South Main Street has very tall weeds in the rear. It is in foreclosure and a property management company is responsible for it. They have mowed the grass, but have done nothing with the weeds. Branches and weeds on the east side of the bridge on South Main Street also need attention. They are obstructing the sidewalk. There was debate if this is the responsibility of the borough or the owner of 63 South Main Street.

With no further business to discuss, Mr. Hess made a motion to adjourn the meeting. This was seconded by Mr. Kroft.

Respectfully submitted,

Janet T. Shirey  
Secretary/Treasurer