

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, November 1, 2010 at 7:00 pm. All members were present.

The October 4 regular meeting minutes were reviewed. Mr. Eisenhart made a motion to approve the regular meeting minutes, as presented. Ms. Bishop seconded the motion and all were in favor. The October 27 special meeting minutes were reviewed. Mr. Sabold pointed out a correction on page 1, paragraph six, at the beginning of the sixth line. The word 'stated' should be added before 'he'. Mrs. Koch called attention to page 2, under item # 6, the 18th line, in the sentence beginning "Mrs. Koch". Mrs. Koch stated her question was in response to a statement made by Mr. Wallace that Mr. Lentz had suggested this issue be addressed during the upgrade. She was not criticizing Mr. Lentz. Mrs. Shirey will delete the following sentence which should correct this incorrect statement. Mr. Dentler made a motion to approve the October 27 special meeting minutes, as corrected. Mr. Eisenhart seconded the motion and it carried.

PUBLIC COMMENT

Chief Flohr reported the fire company responded to 24 calls in October. Only two of those calls were in the Borough. He provided an additional item for the November activities calendar. They will provide standby for Wellsville Fire Company on 11/6 from 5 – 10 pm. Mr. Seidel offered a motion to approve the activities on the November calendar, as amended. Mr. Dentler seconded, and all were in favor. Chief Flohr stated he was asked to review the plan for Dover Elementary School. He asked when he could make any suggestions relating to fire safety. Mr. Nelson stated he could discuss any items with him. Chief Flohr reported the fire company will transport Santa on a fire truck to the tree lighting ceremony, and fire police will also assist for safety.

Brian LaPrairie, 2331 Mountain View Drive, Dover presented a subdivision plan for 36 & 44 Mayfield Street. He owns a rental property at 36 Mayfield Street. His daughter and her husband, Courtney and Adam Connor, own 44 Mayfield Street. He wants to subdivide a parcel, which is currently part of 36 Mayfield and add it to 44 Mayfield Street. According to the plan, he is taking a portion of lot 16A (36 Mayfield Street), and subdividing that portion (known as lot 1A) to attach it to lot 14A (44 Mayfield Street). Mr. Seidel reported the Planning Commission recommended approval of the plan. They made one minor suggestion, which was to adjust the labeling of the lots on the plan. Mr. Eisenhart questioned that the plan shows a 33 foot right-of-way (or a total of 66 feet from both sides), from the center line of the street, while the rest of the street has a 25 foot right-of-way. The building setback lines will not be consistent with the rest of the street. Mr. Seidel stated subdivision plans must be consistent with current zoning, and prior zoning only required a 25 foot right-of-way. Mr. Herrold interjected that although requiring a 33 foot right-of-way right now would appear to seem inconsistent as the years pass and other properties apply for subdivision plans or permits to rebuild, the new permits must include a 33 foot right-of-way so the increased right-of-way size is gained over time. Mr. Seidel made a motion to approve the subdivision plan submitted for 36 and 44 Mayfield Street. Mr. Eisenhart seconded the motion. All were in favor.

Representatives from Dover Area School District were present to continue the discussion of the replacement of a sewer lateral in the high school stadium area. Mark Kurowski, with K & W Engineers, reported he spoke with Mr. Clark about the school district's suggestion to slip-line the sewer lateral under the field, rather than replacing it, as proposed in the original plan. Mr. Clark reported this would be to the Borough's advantage because the entire span of this lateral would have no joints. Mr. Seidel asked if the school district would also assume responsibility for the cost of any repairs if there are any problems with the lateral and manhole under the bleachers which was to be bypassed in the original plan. This was discussed and the Council was in agreement that sliplining the lateral and the school district assuming responsibility for repairs to the line under the bleachers would be tied together in order for the Borough to reach an agreement with the school district. Steve Hovis, who was present in place of the school district's solicitor Dave Jones, stated he would draft an agreement to this effect. He clarified that the school district would be responsible for extraordinary or extra costs to maintain the lateral and manhole under the bleachers. Mr. Eisenhart suggested the word 'extraordinary' not be used because this leaves it open to interpretation. It was decided 'anything other than ordinary maintenance', or words to this effect would be used. Mr. Seidel clarified that normal maintenance would not be covered by the school district. The agreement would apply to extensive work such as replacement of the manhole, lateral or other more costly work which would not be the Borough's responsibility. Mr. Clark reported there is one other issue to address. A stormwater pipe was also damaged and replaced during construction. The borough engineer's office requested information on what size pipe and type of material was used to replace this line. Mr. Shyk reported they were waiting to receive this information from Kinsley. Warfel

Construction, who subcontracted the project from Kinsley, informed them the 12-inch line was replaced with a 12-inch line, but the type of material used still needs to be obtained. Mr. Shyk would contact the borough engineer's office when he receives the information. This would not be a change order, but a change of plan because the original plan had been recorded. Mr. Hovis suggested the agreement would be done in recordable format, so it could be attached to the plan. The issue was tabled until an agreement is in place.

Review of the Dover Elementary School plan was next. Mr. Kurowski provided an update of the remaining items. They are waiting for the Highway Occupancy Permit (HOP) from Penn DOT, the Erosion, Sediment, Control plan approval, and NPDES permit from York County Conservation District. There are some administrative items and some signatures are needed. These items will cause little if any change to the plans. He reminded the Council they are under a critical time constraint trying to get the project advertised for bids by the end of November. He requested a conditional plan approval, which would be contingent upon them securing approval of the HOP, NPDES permit and addressing any remaining comments. The school district requested action from the Council to request a traffic study by the York County Planning Commission for the turn lanes on East Canal Street and parking restrictions on Cranbrook Drive and Edgeway Road. Mr. Clark noted the Council would need to give direction as to whether no left turn from the entrance to Cranbrook Drive, adjacent to the school, was to be only time restricted or all the time. If it is to be time restricted only, the specific times requested must be included in the traffic study request. Mr. Seidel made a motion to request the York County Planning Commission perform a traffic study to determine: 1) No parking, standing or idling on both sides of East Canal Street, in the area of Dover Area Elementary School. 2) Establish no left turns from Cranbrook Drive, across from Dover Area Elementary School, on to East Canal Street between 8:30 a.m. and 9:30 a.m. and 3 p.m. to 4 p.m. 3) Time limit parking on the east side of Edgeway Road between 8:30 a.m. and 9:30 a.m. and 3 p.m. to 4 p.m. Mr. Dentler seconded the motion and all were in favor. Mr. Clark noted the Penn DOT right-of-way in front of the school is much wider than the rest of this area. Mr. Lipinski had suggested the Council may want to request a wider right-of-way in this area so it is consistent. Mr. Shyk reported the Penn DOT right-of-way at the intersection of East Canal Street and Edgeway Road is 80 feet wide and this extends to about halfway along the frontage of the school property. The remainder of this area has a 33-foot right-of-way. The Council was in agreement that the right of way should be consistent, and should be increased to [REDACTED] feet. Mr. Kurowski requested conditional approval from the Borough Council for the Dover Elementary School plan. The school district wishes to advertise the project and have bids returned in late December. They still could not proceed until all of the requirements of the plan are met. It would just expedite the process. Mr. Herrold stated typically Council approval is not granted until the actual drawings are complete. If the addition of a ramp is still being debated, the drawings could still change. Mr. Sabold stated that two months ago he asked if the school district would review the design to see if the steps from Delwood Manor could be converted to a ramp. He noted the plan still showed it as steps. Other handicap accommodations had been made in the plan, so it would make sense to make this change also. He felt it was important to take ADA compliance into consideration. Mr. Eisenhart noted Delwood Manor is a large development, which directly abuts the school district property, and students who live in the development walk to school and use these steps. It is only a 3-foot elevation, so he does not believe the distance would be too great to make this modification, nor should it be too costly. Mr. Kurowski stated there would be several considerations, such as: How much cost would it add to the project and would it create any drainage problems? The issue was debated and the drawing was consulted. School Board member, Bernadette Reinking, reported the school district is very concerned about the budget of this project and adding the cost of a ramp to the project will be an added expense. She asked if the Council would set a cap on the cost for the ramp not to exceed a certain amount so the school would not have to install it if the cost is prohibitive. Mr. Hovis stated he felt a fair compromise could be reached and he did not feel the Council would require the school district to install the ramp if the cost was unreasonable. Mr. Sabold asked Chief Flohr if he would want to make his suggestions during this meeting so everything can be addressed as efficiently as possible. Chief Flohr pointed out the water supply for a fire hydrant on Edgeway Road and East Canal Road would not be capable of providing enough water pressure for a sprinkler system and fire hoses at the same time. They would need to run about 900 feet of fire hose to a hydrant on Cranbrook Drive, in order to have enough water pressure. Mr. Hess reported he thinks this is only a four-inch water main, but there is another main in this area which is a six-inch water main and would provide much better pressure. Chief Flohr suggested they should verify which water main would service the sprinkler system. It was suggested another hydrant could be tapped into the larger water main and be added close to the school so stronger pressure would be available. Mr. Lentz would provide the specifications for the type of hydrant. This was Chief Flohr's only concern with the plan. Mr. Clark stated the remainder of comments could be handled between Holley's office and K & W. Mr. Eisenhart stated he was not in favor of giving approval until the Council could see how the engineers addressed the ramp on the plan. He noted the Council had budget meetings scheduled for November 15 and 16. If the research regarding the ramp specifications and a cost estimate could be done in time for these meetings, perhaps the Council could give conditional approval of the plan at one of these meetings. Mr. Kurowski believed they could get this information prepared in time. Anthony Colestock, architect for the school project, stated he just arrived from the school board meeting where he had presented a Plan Construction Part F document for their approval. This is a standards/guidelines document from the Department of Education stating they will

oversee the project to make sure their standards are followed and if they are, there is maximum reimbursement of up to \$5 million to the district for the project. Part F certifies that the school board “has obtained, or will obtain, all the necessary approvals from local, regional and state agencies relating to health, safety, design, planning highway access . . .” Mr. Colestock stressed that the Department of Education would not allow them to proceed without the necessary permits and approvals, otherwise the school district would jeopardize the reimbursement money they would receive. They could not afford to do this. Mr. Colestock noted it is a very good environment to get lower bids. After some additional debate, it was decided K & W Engineers would revise the drawings to include a ramp for handicap access and draft an estimate of the cost to present at the special meeting. The issue was tabled until the November 15 meeting. Mr. Clark stressed the importance of his office receiving this information as soon as possible so they have time to review this before the meeting.

MOWING BIDS

The mowing bids were reviewed. Mr. Sabold noted the first round of bids were all rejected due to an error in the bid specifications for the general mowing and some irregularities in the bids. The low bid total for the total of the combined bids was from Off Duty Property Management. The reputation of the company and their reliability were unknown. Mr. Seidel asked for clarification of the definition of ‘lowest responsible bidder’. Mr. Herrold reported a bid can only be rejected if it does not comply with the bid specifications or if you can show the bidder has shown a pattern of failure to perform in like situations. He also noted, if the contractor would fail to perform and the Borough is forced to fire them, the Borough could sue the original contractor for the difference in price should a new contractor’s price be higher than the original contract. Mr. Sabold suggested references should be requested. Mr. Seidel made a motion to award the contract for one year to Off Duty Property Management at a cost per mowing of \$250 for Bid # 1, and \$175 for Bid # 2. Mr. Eisenhart seconded the motion and all were in favor.

Bid # 1: General Mowing / Bid # 2: Park	Bid # 1	Bid # 2	Total of Both Bids
BIDDER	1 Yr / 3 Yr	1 Yr / 3 Yr	-
Off Duty Property Management	\$250	\$175	\$425
Kennedy's Lawn Care	\$190	\$250	\$440
Hoem, Inc.	\$250	\$250	\$500
Sanger & Son Lawn Care	\$300	\$200	\$500
Clippers Lawn & Landscape	\$270	\$270	\$540
Property Service Management	\$675 / \$708.75	\$200 / \$210	\$875 / \$918.75
Bennett Williams Landscaping	\$875	\$315	\$1,190

** Unless specified otherwise the 1 and 3 year price were the same.

SEWER

Manager's Report – Representatives from PA DEP visited the plant for a Consent Order inspection. They informed Mr. Lentz the only requirement to complete the Consent Order and Agreement would be to submit an end-of-year report.

Mr. Sabold asked Mr. Clark if Labor & Industry would need to inspect and license the new office/lab building since a loft area was added overhead for storage. Mr. Clark reported Commonwealth Code Inspection Services (CCIS) is performing the inspections. Mr. Lentz stated he discussed the addition of the loft area with the CCIS inspector. Due to this change, an access door had to be installed, the electrical wiring was run inside conduit, and junction boxes were installed in the loft area.

Mr. Eisenhart asked about the status of the repair of the Intermediate School lateral. Mr. Lentz stated he had no additional word from the school district since the meeting with school superintendent, Dr. Krantz, who had stated he would discuss this with the school board. Mr. Lentz will check with Mr. Nelson to see if this has been discussed. Mr. Eisenhart also asked if televising of the Dover Township sewer line, north of the Borough, had been scheduled. Mr. Lentz reported it had not because it is to be done during wet weather.

Engineer's Report – Mr. Clark stated he did not provide a Progress Report because the project is essentially done except for the office/lab/garage building. Mr. Clark proceeded to review the change orders discussed at the October 27 Special Meeting.

Change Order # 1 – Proposal to fill in four holes in the influent chamber, which causes issues with the distribution of solids. These holes were part of the old design. These will be cemented closed at a cost of \$149. Mr. Seidel made a motion to approve Change Order # 1, at a cost of \$149. Mr. Hess seconded the motion and all were in favor.

Change Order # 2 – This is for demolition of the chlorine contact tanks for the bypass tank, at a cost of \$3,782. Mr. Seidel made a motion to approve the change order. No second was made when a discussion of this began, and the motion died due to lack of a second. Mr. Hess stated this was discussed during a special meeting in June of 2009, with Tom Wallace, when the plant expansion/upgrade plan was explained to the Council, and was to be included in the contract price. Mr. Sabold asked if the top could be broken down and filled in with stone and concrete over time. Mr. Lentz reported the cement frame is very hard and a backhoe was broken trying to work on it. Also, the grates over the top were removed and it is a safety hazard. Mr. Hess asked if it would be more cost effective to rent a track hoe with a jackhammer on it to break up the concrete. Mr. Seidel made a motion to reject Change Order # 2. Mr. Hess seconded and all were in favor. Mr. Eisenhart suggested the grates should be placed back on them until the issue is resolved. Mr. Sabold stated perhaps they could be filled in with stone and concrete and left standing. A final decision was not made, so the meeting could move forward.

Mr. Seidel reported he was unsatisfied with Mr. Wallace's explanation for the change orders discussed at the October 27 meeting. He felt Mr. Wallace justified it by saying the Borough was very lucky to have had only 2% of the total cost in change orders. He also stated he did not feel the Borough should be charged for the engineer's time to attend the meeting because Mr. Wallace was the one to request it.

Change Order # 3 – To place a metal guard around the nitrate probe, which comes through the outside wall of one of the round tanks. The cost for this was \$312. Mr. Eisenhart made a motion to approve Change Order # 3, at a cost of \$312. Mr. Seidel seconded the motion, with all in favor.

Change Order # 4 – To extend the existing walkway and railing in the dry well, at a cost of \$242. Mr. Eisenhart offered the motion to approve Change Order # 4, at a cost of \$242. Mr. Seidel seconded the motion. Six were in favor, with Mrs. Koch opposed.

Change Order # 5 – If the flow meter must be removed for service, the flow through the plant would have to be stopped. A back-up 'spacer' piece, with two flanges of solid pipe, would be fabricated so the meter could be removed, and this put in its place. This would allow the flow to continue through the plant. The cost for this was \$166. Mr. Seidel provided the motion to approve Change Order # 5, at a cost of \$166. Mr. Eisenhart seconded the motion. Six were in favor, and Mrs. Koch was opposed.

Change Order # 6 – This change order is to add a pipe from the tank on the hill to one of the primary sludge treatment tanks. Currently, there is a pipe that transfers sludge and grit to a sand bed from the large tank on the hill. The grit would be removed by a suction truck and the sand bed will be eliminated. The cost to run the new pipe would be \$11,461. Mr. Eisenhart noted the elimination of the sand bed would need to be approved by the PA DEP. Mr. Clark will contact DEP to see if the Borough could eliminate the sand bed. This was tabled pending further information.

Change Order # 7 – One of the new tanks was designed without stairs or a landing area to stand on while performing maintenance. Currently, a ladder must be used to access this area. The cost for a fabricated stairway and landing would be \$4,612. Mr. Sabold felt the cost was rather high and suggested a different contractor might have a better price. Also, since it will not be used very often, it was not an urgent need. Mr. Seidel made a motion to reject Change Order # 7. Mr. Dentler seconded the motion, and it carried with all in favor.

Change Order # 8 – This change order is in addition to the ones discussed at the last meeting. Inside the new garage there are control buttons for the garage doors, but there are no remote controls for the vehicles. This change order is for remote controls for three trucks. Each door would have a different frequency control. The cost for this would be \$2,013. Since only two trucks are normally used, Mr. Lentz did not know why the change order requested three controls, instead of two. The Council felt this cost was excessive and less expensive controls could be purchased at a later date. Mr. Seidel made a motion to reject Change Order # 8, with a second by Ms. Bishop. All were in favor.

Mr. Eisenhart questioned Mr. Clark about Invoice # 17795, at a cost of \$7,322.50. At the October special meeting, Mr. Wallace stated the shop drawings had been completed early in the project and there should not be any more bills for shop drawings. Mr. Clark was instructed to ask Mr. Wallace for a breakdown of the costs in this invoice. Mrs. Shirey was instructed not to pay the invoice.

Solicitor's Report – Mr. Herrold had nothing to report.

Old Business

- Mr. Herrold reported he and Mr. Wallace met and reviewed the amount Dover Township is charged by the borough for township residents who are on our sewer system compared to the cost Dover Township customers pay to Dover Township. Mr. Herrold referred to the synopsis of the meeting provided by Holley's office, titled *Dover Borough, Billing Review – Dover Township Customers*. Mr. Herrold stated the results of the analysis show that what Dover Township pays the Borough is an equitable amount to "cover the cost of providing transportation and treatment of their sewage."
- The CAPCOG (Capital Area Council of Governments) sent a request for additional funds to continue the challenge against the PA DEP and EPA Chesapeake Bay Nutrient Removal Requirements. In February of 2008, the Borough Council initially donated \$500 toward the cost of legal fees to join this effort. They are now requesting an additional \$1,000 to fight the new limits issued by the federal EPA. Last month Mr. Clark reported the Borough will be well within the new limits. Mr. Seidel made a motion not to contribute \$1,000 to continue their participation in this challenge. Ms. Bishop seconded the motion. Six were in favor, and Mr. Eisenhart was opposed.

New Business – None.

WATER

Manager's Report – Mr. Lentz reported a car hit the fire hydrant and a tree in front of 91 South Main Street. Hively's Nursery will replace the tree. The fire hydrant did not break, but spun on the pipe. It was excavated and straightened by H & H. The expenses from this will be reimbursed by the driver's auto insurance. Mr. Seidel asked if there had been any contact from Rutter's about the contamination of well # 4. Mr. Lentz reported he called the DEP representative in charge of this, but has not received any return calls. He also spoke to the local DEP representative and she had no further word either. The fire hydrant in front of Rutter's store on East Canal Street was also hit, but whoever hit it did not report it. This hydrant rotated, but they were able to repair it in-house. Mr. Lentz reported the resident at 1725 East Canal Road, John Krall, asked to connect his home to the Borough's water system. He had a well and the well pump stopped working. He had a right-of-way agreement from 1986 stating he would not have to pay a tapping fee or for a water meter or remote if he ever needed to connect to the water system. Mr. Lentz reported the curb stop was found fairly easily and turned on without a problem.

Engineer's Report – Mr. Clark reported the bid opening for the Groundwater Rule work at well # 5 was held on October 29. Detraglia Excavating had the low bid at \$15,710. Mr. Eisenhart made a motion to accept the low bid from Detraglia Excavating, at a cost of \$15,710 to perform the work at well # 5. Mr. Dentler seconded. All were in favor. Chad Kehew contacted DEP to see if they will allow the Borough to put a hold on the Groundwater Rule work at well # 4 until the Borough knows if the well must be filtered or abandoned. They will not allow any exceptions. If the Groundwater Rule work is not done at well # 4 before the deadline, DEP will need to rescind the permit to use the well. If the Borough wanted to put the well back in service, they would need to go through the application process as if it was a new well. Mr. Clark stated a decision could be put off until January. The compliance deadline is April 1st.

Solicitor's Report – Nothing to report.

Old Business – Aqua PA contacted the Borough to see if the Council gave any further consideration to selling the water system. The Council was not interested at this time.

New Business – None.

BOROUGH

Manager's Report

- Mr. Lentz reported six new tires are needed. Four for the dump truck and two for the '93' Chevrolet truck. Locust Point Sales and Service quoted a price of \$900 to have them mounted, balanced and installed. Mr. Lentz was told it was okay to proceed since this is considered vehicle maintenance.
- Mr. Lentz reported \$5,000 had been budgeted to pave the stone area at the red shed. The quote from H & H was \$6,000. He also got a price to pave a 25 foot strip in front of the Dover Women of Today building, which was \$4,300. Mr. Hess noted this would bring the area into compliance with Borough zoning. The issue of requiring residents to pave stone driveways had been debated at other times and Mr. Hess did not feel you could ask Borough residents to pave stone driveways 25 feet from the street unless the Borough was also in compliance.
- Mr. Lentz reported the millings from Butter Road are piled by the Dover Women of Today building. He got a quote from H & H to move these to the lane for well # 6 and roll them out at a cost of \$995. Mr. Hess noted this would be a water expense, not Borough. Mr. Dentler made a motion to approve H & H to move the millings to the lane for well # 6 and roll them out at a cost of \$995. Mr. Seidel seconded his motion, and it passed.
- The discussion returned to the paving on Reservoir Drive. Mr. Hess noted since H & H would be paving at the WWTP, perhaps they would give a better price if they were doing both jobs at the same time. Mr. Eisenhart contended it could be budgeted for 2011. Mrs. Koch noted this paving has been postponed for several years. It was noted that a total of \$45,000 had been budgeted for the tractor which totaled less than \$38,000, so some of this money could be reallocated toward the paving. Mr. Hess recalled a debate that more of the cost of the tractor should be paid by the Borough because it is used more by the Borough than sewer or water. Mr. Clark reminded Council that three telephone quotes must be obtained for projects less than \$10,000. Mr. Lentz was instructed to get telephone quotes for paving the area at the red shed and the Dover Women of Today parking area at the same time and also the cost if done separately. These would be provided for the November 15 meeting. The issue was tabled.
- Mr. Lentz reported the bucket for the new tractor does not come with a cutting edge. The cost is \$214. This will protect the edge of the bucket. He could proceed.

Mr. Sabold reported there are some small indentations where trees were removed along the walkway at Ketterman Park. He is concerned someone may trip. Mr. Eisenhart stated there are some donated trees which could be planted in these areas. There were no objections. Mr. Eisenhart asked if Mr. Lentz thought Matt Altland would have time to help plant the trees.

Engineer's Report – Mr. Clark reported the fence is up at the basketball court in the park. He stated he hoped to have the project completion paperwork for the grant submitted by the end of the month.

Mr. Sabold stated he wanted to publicly recognize Mr. Herrold and his wife for their part in the Dover Area Community Library campaign to expand the library.

Solicitor's Report – Mr. Herrold was asked for his opinion on whether the amount of the treasurer's bond was sufficient. It is currently set at \$500,000. This was discussed briefly and it was decided it does not need to be increased at this time. Mr. Herrold reminded the Council he will need to advertise the tax rates for 2011. He will need to know this by mid-November to have time to draft the tax ordinance and advertise it for adoption at the December meeting.

Police Report – Mayor Pope reported there were seven less calls during September of 2010 as compared to the same period the previous year. Chief Bentzel provided a quote to provide police services to Abbottstown Borough, but they believe this is a dead issue. The police have been doing speed checks on North Main Street. He also discussed parking issues with them.

Ambulance Club Report – Peggy Durnin sent a request asking the Council to consider sending a mailing to the Borough residents with information and application forms for the ECRIN program (Evaluation County Residents In Need). The county has this program available to emergency responders who are aware of people with special needs in case of an emergency. The ambulance club would find this information helpful if they are called on to transport extremely obese people. They had an issue transporting an extremely large patient and an EMT was injured. They have applied for a grant to purchase a special transport system for ramps, a winch system and a hydraulic transport bed for patients over 500 pounds. EMA coordinator, Cindy Dietz, had asked that information on the ECRIN program be included in the newsletter several years ago. The Council discussed the request and decided to make the information available on the website, rather than mailing it out. Mr. Hess was excused after his report so he could go to work.

Recreation Board Report – Mr. Dentler reported the tree lighting is scheduled for November 26 at 7 pm. They would be providing hot cider, coffee, hot chocolate and cookies. People were being asked to donate cookies. Fire police will be posted at the curbs surrounding the people for safety. He asked if the Recreation Board would be allowed to solicit monetary donations from businesses for prizes for the house decorating contest. Mrs. Koch suggested it might be more appropriate to request sponsorships from businesses, rather than cash, for events. Mr. Dentler noted money had been budgeted for recreation so this money was available for prizes. Mr. Dentler reported the board discussed the possibility of asking businesses to sponsor the decorating of a tree, or some type of holiday decorating in the planters next year. This is still in the discussion phase.

Treasurer's Report – One of the Holley invoices was deducted from the sewer loan bills to be paid. There were no other changes to the bill lists. Mr. Eisenhart offered a motion to transfer \$119,479 from the sewer loan fund to cover the cost of the bills. Mr. Seidel seconded the motion. Six were in favor and Mrs. Koch was opposed. Mr. Seidel made the motion to authorize payment of the bills as corrected. Mr. Eisenhart seconded his motion, with six in favor and Mrs. Koch opposed. Mrs. Shirey informed the Council a letter was received from Penn DOT requesting the reimbursement of \$17,262 as a result of an audit finding dating back to 2006. Mrs. Shirey worked with the Penn DOT municipal representative and auditor on this issue. The cost of street lights and electricity for the traffic lights and school crossing flashing lights is a reimbursable expense. The total of these bills in 2006 was just over \$17,377 and this would offset the requested reimbursement. The Penn DOT auditor reviewed this and felt substituting these expenses would be allowed one time. A final determination will be made and the Borough will be notified.

Old Business – The annual budget meetings are scheduled for November 15 and 16 at 6:30 pm.

New Business – The 2011 SPCA Animal Services and Kohler Animal Control contract were presented for approval. There was no price increase in either contract. Mr. Seidel made a motion to approve the 2011 contracts with the SPCA of York County and Kohler Animal Control. Mr. Dentler seconded the motion and the motion carried. The York County Boroughs Association Annual Banquet is scheduled for November 13.

EIT Report – Mr. Eisenhart reported the York Adams Tax Bureau will retain the same officers for 2011. They are reducing the meetings to two per year. One on January 31 and the other on October 31. The Tax Committee will run the bureau. The municipalities participating in the tax bureau, with the exception of those in Adams County, provided the funds to purchase the tax bureau building. The Tax Committee feels the building should be donated to the tax bureau by the municipalities. The municipalities feel the tax bureau should pay rent. Due to changes in the law, the tax bureau can no longer be supported by the interest earned from the money invested. They will be charging a 2% fee to collect the taxes.

Mrs. Koch reported she is not seeing the legal ads in the morning newspaper she reads. The legal advertising department at the York Newspaper Company told Mrs. Shirey the ads run in both newspapers, Monday through Friday.

Ms. Bishop reported she attended the PROP seminar (Profession Recyclers of Pennsylvania) and got some valuable information on recycling. The York County Solid Waste Authority now offers a medicine recycling program. She travels through Conewago Township on her way to work and noticed the recycling containers are neatly turned upside down in front of each property. They are also served by Penn Waste. She wondered why Penn Waste does this in Conewago Township, yet Dover Borough containers are thrown to the curb.

With no further business to discuss, a motion to adjourn was offered by Mr. Eisenhart at 10:42 pm. Mr. Seidel seconded the motion, and all were in favor.

Respectfully submitted,

Janet T. Shirey
Secretary/Treasurer